



Ref. No. Advt. (Cont.)/HR/2025/01

Date: 02.06.2025

CONTRACT APPOINTMENT

Applications are invited for the engagement of following contract position on purely temporary basis:-

1. Assistant Engineer - Civil Engineering

Consolidated Salary : Salary Negotiable

Minimum : B.E./B.Tech./M.E./M.Tech. in Civil Engg. with first class.

Qualifications

Desirable 10 years experience in building construction work

Job Requirement Construction and Building Maintenance including Interior work supervision

2. Sports Officer

Consolidated Salary : Salary Negotiable

Minimum : Master's Degree in Physical Education or Sports
Qualifications Science with first class.

Other Desirables Ph.D. in relevant domain with Good Knowledge of almost all popular games. Good communication skill, IT friendly, self motivated and willing to devote considerable time on the Sports Ground, will be preferred.

Sports Background : Having played Nationals/University level

PERIOD OF ENGAGEMENT & CONDITIONS:

The Engagement period will be Eleven months, the engagement can be further extended for next two academic sessions and maximum to 36 months/three years including engagement period of eleven months whichever is earlier on the basis of satisfactory performance.

However, the contract engagement:

- (i) Shall stand terminated completely by efflux of time on stipulated date.
- (ii) Will be subjected to the terms & conditions, contained in the agreement/undertaking & MITS-Deemed University norms.
- (iii) Does not entitle any employment in regular cadre with the MITS-Deemed

- University in the future and can be terminated at a short notice of seven days.
- (iv) Shall stand terminated on the regular appointment on same post against vacant position.

HOW TO APPLY:

Interested candidates are required to submit the application in prescribed format available on MITS-Deemed University Website www.mitsgwalior.in along with the necessary enclosures and a Demand Draft (Non Refundable) of Rs. 1180/- (Rs. 885/- for SC/ST of MP Domicile) drawn in favour of “**Vice Chancellor MITS DU Self Finance**” should be submitted to the office of the **Vice Chancellor, MITS-Deemed University, Gwalior** on or before **25/06/2025 up to 04:00 p.m.** in the A4 size envelope.

CANDIDATES ARE ADVISED TO READ THE FOLLOWING IMPORTANT NOTES/INSTRUCTIONS CAREFULLY BEFORE FILLING UP THE APPLICATION FORM:

1. The schedule of Interview will be notified on MITS-Deemed University Website (www.mitsgwalior.in) alongwith the list of shortlisted candidates invited for personal interview.
2. The Candidates invited for Interview shall bring their original certificates in respect of education qualification, date of birth, relevant experience, Aadhar card, PAN card etc. Candidates coming without original certificate will not be permitted appearing in the Interview.
3. Canvassing in any form and/or bringing in any influence political or otherwise will be treated as a disqualification for the post.
4. No interim enquiries/correspondence/communication of any sort will be entertained on the matter.
5. Application incomplete in any respect and not accompanied by relevant certificates/documents/photograph/required fee may be rejected.
6. All qualifications, experience will be considered as on the last date of the submission of application form.
7. This contract appointment will be short-term engagement. The contract services may be terminated at a notice of seven days.

DOCUMENTS/CERTIFICATES REQUIRED AT THE TIME OF INTERVIEW

- i) Matriculation/10th Standard or equivalent certificate indicating date of birth, or mark sheet of Matriculation/10th standard or equivalent issued by Central/State Board indicating date of Birth in support of their claim of age. Where date of birth is not available in certificate/mark sheet issued by concerned Educational Board, School leaving certificate indicating date of Birth will be considered.
- ii) Degree/Diploma certificate/mark sheet pertaining to all the academic years as proof of educational qualification claimed.
- iii) Caste certificate of SC/ST/OBC, if applicable in the prescribed proforma only from the competent authority indicating clearly the candidate's Caste, the Act/Order under which the Caste is recognized as SC/ST/OBC and the village/town the candidate is ordinarily resident of.
- iv) Experience Certificate, if any

v) **No TA/DA will be admissible for attending an interview.**

Important Note:-

- **Candidates are advised to visit the MITS-Deemed University website (www.mitsgwalior.in) regularly for further information/update/interview schedule.**

(Vice Chancellor)



माधव प्रौद्योगिकी एवं विज्ञान संस्थान, ग्वालियर
MADHAV INSTITUTE OF TECHNOLOGY & SCIENCE, GWALIOR
Deemed to be University
(Declared under Distinct Category by Ministry of Education, Government of India)
NAAC ACCREDITED WITH A++ Grade
Gola Ka Mandir, Gwalior (M.P.) - 474005, INDIA
Ph.:+91-751-2409300, E-mail: vicechancellor@mitsgwalior.in, Website: www.mitsgwalior.in



Application Form for (Contract Basis)
Advt. (Cont.)/HR/2025/01

Personal Details

(To be filled by the candidate in block letters with their own handwriting)

Affix
Self-attested
Photograph

Post Applied for : Department :

Name : Date of Birth :

Gender : Category :

Father's Name : Marital Status :

Phone : Mobile No. :

Address :

Pin code : Email :

Academic Record

Examination Passed	Subject/Branch	Institute/University	Year	% or CGPA	Annexure
Bachelor's Degree.....					
Master's Degree.....					
Ph.D					
Other Qualification					

Work Experience Profile

Name of Organization	Designation	Duration of Employment	Salary Drawn	Annexure

Note: Photocopy of Testimonials enclosed:

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.
- 10.

DECLARATION

I, hereby, declare that all the information given above, are true to the best of my knowledge and belief and in case it is proved otherwise, my candidature shall be cancelled.

Date :.....

Signature of Candidate

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