

Cost of tender form: Rs. 5,900/-[Rs 5000 + 18% GST/- (Nonrefundable)]

MADHAV INSTITUTE OF TECHNOLOGY & SCIENCE, GWALIOR (M.P.), INDIA

Deemed University

(Declared under Distinct Category by Ministry of Education, Government of India)

NAAC ACCREDITED WITH A++ GRADE

Near Gola Ka Mandir, Gwalior-474005; www.mitsgwalior.in



TENDER DOCUMENT

For

“Laying of underground cables & Associated Electrical Work”

EMD is Rs 1,50,000/-

Tender January, 2025

The Tender document Contains 5 Pages excluding cover page



**MADHAV INSTITUTE OF TECHNOLOGY & SCIENCE,
GWALIOR (M.P.), INDIA**

**Deemed University (Declared under Distinct Category by Ministry of Education, Government of India)
NAAC ACCREDITED WITH A++ GRADE
Near Gola Ka Mandir, Gwalior-474005; www.mitsgwalior.in**

Ref No.: MITS /

Date: 15/01/2025

NOTICE INVITING TENDER

The Madhav Institute of Technology & Science (Deemed University), Gwalior [MITS-DU] invites sealed (Packing PVC Tape/Sealing Wax) tenders in Two- Bid System (Technical and Financial) from eligible and willing firms/ vendors for laying of underground Cables & Associated Electrical Work in the MITS-DU campus.

Name of Work	EMD	Security Deposit	Cost of Tender form
Laying of Underground cables and associated work	Rs 1,50,000/-	Rs 5,00,000/-	Rs 5,000+ 18% GST/- (Rs. 5,900) (Non Refundable)

- 1. Period of Contract** : One year from date of agreement and further extension may be given, which will be at the discretion of the MITS-DU.
- 2. Mode of Payment** : Tender document could be purchased by paying the cost of bid document in cash from Account section of Madhav Institute of Technology & Science, Race Course Road, Pin- 474005, Gwalior, Madhya Pradesh, between 10.00 Hrs. to 17.00 Hrs. during working days, or same can be downloaded and DD of the cost of tender be enclosed with bid.
- 3. Sale of tender document (On working days)** : Till 06/02/2025 (Up to 13:00 Hrs)
- 4. Time & Last date of submission of bid** : Up to 14:00 Hrs on 06/02/2025
- 5. Time of Bid Opening** : at 15:00 Hrs on 06/02/2025
- 6. Pre-bid Meeting** : at 15:00 Hrs on 31/01/2025 in electrical maintenance cell at MITS-DU Gwalior

(Dr. R. K. Pandit)
Vice Chancellor

Scope of the work:

The project involves laying new PVC XLPE underground cables to enhance the distribution system's safety and efficiency. The work includes material supply, trench excavation, cable laying, installation of LT panels, earthing systems and other related work. Quality assurance through testing, safety compliance, and adherence to approved specifications are essential.

General Terms and Conditions:

1. Eligibility Criteria:

- **Valid GST Number and PAN Card photocopy.**
- Registered Firm/Company (under applicable Act) with at least three years of experience in similar electrical work for Central/State Government Departments, Universities, Research/Academic Institutions, Public Sector Companies, Autonomous Bodies, Multi-National Companies, or Private Institutions.
- Average **annual turnover** of Rs. 1.00 Crore or more for the preceding three financial years (2021-2022, 2022-2023, and 2023-2024).
- **Valid registration** under PWD/CPWD/MES/Railways or other relevant government authorities in Electrical Class.
- **Declaration** of no ongoing litigation or blacklisting on firm letterhead.
- Audited and verified copy of **Income Tax Return** filed for the financial years 2021-2022, 2022-23, 2023-24 and attested copies of Balance Sheet, Profit and Loss account prepared by Chartered Accountant.

2. TECHNICAL BID (First Envelope):

- (i) Tender documents can be obtained against DD of Rs.5900(including GST) /- in favour of DIRECTOR, MITS, Gwalior payable at Gwalior (non-refundable) on or before 06/02/2025 (Up to 13:00 Hrs) from the Institute during working days. The tender form can also be directly downloaded from the institute website www.mitsgwalior.in and shall be enclosed with tender form fees of Rs. 5,900 (5,000/- + 18% GST) in form of a D.D. in name of Director, MITS, payable at Gwalior.
- (ii) The bidder (s) will submit the duly filled Tender form for laying of underground cable in MITS-DU along with Earnest Money Deposit (EMD) amount of Rs. 150000/- (Rupees One Lakh Fifty Thousand Only) to be paid in the form of pay order /Bank Draft in favour of "Director, MITS, Gwalior" payable at Gwalior. In no case, cheques and /or cash will be accepted. Tender without Earnest money deposit shall be summarily rejected.
 - The Performance Security shall be Rs. 5,00,000/- (Rupees Five Lakh only) for an initial contract period of one year. The firm must deposit this amount within 10 days of receiving the award letter, in the form of a bank draft from a nationalized bank, payable to the 'Director, MITS, Gwalior.' No interest will be paid by MITS-DU on the Earnest Money Deposit (EMD) or Performance Security. The Security Deposit (SD) /performance security may be adjusted with the EMD amount & will be released after 1 year of the supply, commissioning and satisfactory performance of the cables, LT Panels etc.
- (iii) The bidder (s) should submit the Tender Form along with the following documents:
 - Demand Draft/ Pay Order of Rs 5,000/- as cost of Tender form and Processing Fee (Non-refundable) should be enclosed in case the Tender Form has been downloaded from website (www.mitsgwalior.in). In case the Tender form has been purchased from the MITS-DU , the original cash receipt should be enclosed

- Earnest money deposit (Rs. 150000/- (Rupees One Lakh Fifty Thousand only)).
- Original notice Inviting Tender and terms and conditions of tender document duly signed by the authorized signatory along with the seal of the firm/Company.
- A copy of documents demonstrating compliance with the eligibility criteria (ref point 1).
- Manufacturer Authorization Certificates for following items:
 - a. PVC XLPE LT CABLES
 - b. HDPE PIPE (PN6 PE100)
 - c. LT Feeder Panel (CPRI Approved vendor with 65kA and Above Short Circuit Test Report)
 - d. LT Feeder Panel Switchgear – MCCB , MCB , DIGITAL PANEL METERS
 - e. Lugs & Glands
 - f. LT Current Transformer
 - g. All MCCB must be 36 kA & above

3. **Financial Bid (Second Envelope):**

The filled and signed copy of **Annexure-A** will be submitted in separate sealed envelope.

4. DEPOSITING OF TENDER

- (i) The envelope -I containing tender form & Technical Bid shall be super scribed as “Tender form & Technical Bid for Laying of underground cable at MITS-DU, Gwalior”, and it should be well sealed.
- (ii) Envelope-II (sealed) containing the Financial Bid (Annexure-A).
- (iii) **Both Envelope-I & II shall be placed in a single large envelope** super scribed as “**Offer for Laying of underground cables & Associated Electrical Work at MITS-DU Gwalior**” and it should also be sealed.
- (iv) The sealed tender envelope containing (Envelope-I, and Envelope-II) shall be addressed to the Vice Chancellor, MITS-DU, Gola Ka Mandir, Residency Road, Gwalior (M.P.)- 474005 & submitted latest by 06/02/2025 upto 14:00 Hrs and no tender shall be accepted after 14:00 Hrs.

5. **Rate Validity:**

- Validity of the quoted rates shall remain for one year from the date of tender submission.
- The rates should be F.O.R. at site (Institute Premises. No extra charges on this account (for Octroi, sales tax and surcharge, etc) shall be payable to the suppliers
- The rates should include all material, labour charges, profit & relevant taxes including GST, if any.

6. **Taxation:**

- All rates quoted must be inclusive of applicable taxes unless otherwise specified.
- Income Tax, CGST, and SGST will be deducted at source as per prevailing rules.
- MITS-DU is exempted to pay excise duty.

7. **Payment Terms:** Payment will be made after successful supply, installation, and commissioning, subject to quality inspection.

8. Warranty and Quality Control:

- All materials must meet the specifications mentioned in the tender and be accompanied by manufacturer test certificates.
- A duly constituted committee of the Institute may inspect the supply made by the tenderer at manufacture's work.
- Before making any supply of any materials to the university, the tenderers or his representative shall get it approved by the competent authority of MITS-DU, otherwise the supply shall not be approved.
- Manufacturer Test Certificate of LT Cables is Mandatory to submit before Laying & Installation of LT Cable at Site.
- LT Panel Drawing from approved vendor and its components such as switch gear etc. to be submitted and verified by competent authority of MITS-DU.
- If required, the competent authority of MITS-DU may inspect the quality of LT Cables, LT Panels prior to dispatch from Manufacturer location.
- The warranty period of 12 months will commence from the date of project completion.
- Any defects arising during the warranty period must be rectified within 7 days of reporting, at no additional cost.
- Warranty period should be clearly specified as per the latest terms & conditions of the original manufacturers and the parts and labour cost are to be included for the full warranty period.

9. Discretion of the MITS-DU:

The Vice-Chancellor reserves the right to accept/reject tenders without explanation.

10. ARBITRATION

Disputes referred to the Vice-Chancellor for arbitration under the Arbitration Act, 1996. Jurisdiction limited to Gwalior.

11. Safety Measures:

- The contractor must adhere to all safety protocols, including the use of safety signs, barricades, and protective gear at the site.
- Compliance will be monitored through periodic inspections by the institute's safety officer.
- Safety tape with signs of "WORK IN PROGRESS" or Equivalent to be used mandatory for excavated area.
- In case of any damage/accident/mishappening to any of the labour or staff during the work the liability will be of the contractor.

12. Other Provisions:

- The tenderers whose tender is accepted shall have to sign an agreement as per the format of institute. The Institute will award the contract to the bidder whose tender

has been determined to be substantially responsive and who had offered the lowest evaluated package cost.

- Any amount due or becoming due for the tender shall be recovered from their bills.
- The competent authority reserves the right to modify the quantity of any item during the contract period. The tenderer must comply without additional claims.
- The tenderer should satisfy himself regarding the magnitude of the supply and no claim on this account shall be entertained thereafter.
- The contractor/firm have to be completed the assigned works or part of work positively otherwise it will be treated as breach of the contract and deposited earnest money shall be forfeited
- Arrangement of tools, rollers, lugs crimping tool, unloading, shifting, and height will be in scope of Bidder
- Bidder must have attend any Fuse of Call or Complaint with Two Hours.
- termination of tender/ financial deduction) will apply for delays in submission or completion without valid reasons.

13. REJECTION OF TENDER

- (i) The entire column and rows in the tender form (including tender form and Financial Bid) should be filled up. Tender incomplete by any mean maybe rejected without assigning any reason.
- (ii) Vice Chancellor, MITS-DU, Gwalior, reserves the rights to accept or reject any or all tenders without assigning any reason thereof.

(Registrar)

Seal and Signature of the Agency/Firm

Date: _____