

# MADHAV INSTITUTE OF TECHNOLOGY AND SCIENCE, GWALIOR

(A Govt. Aided UGC Autonomous & NAAC Accredited Institute Affiliated to RGPV, Bhopal)

NAAC Accredited with A++ Grade

## Department of Electronics Engineering

### Report of Orientation Program of 1st Year EC and ET

**Date: 25-01-2024**

Timing: 12:00 NOON to 2:00 PM

Topic: Orientation Program for 1<sup>st</sup> Year EC

Number of Students enrolled in EC=156

Number of Students Present in EC = 64

Number of Students enrolled in ET=78

Number of Students Present in ET = 40

#### Topic Discussed:

1. Students were welcomed to the Institute in I-Year II semester by acting HoD **Dr. Vandana Vikas Thakare**. He motivated the students and advised not to involve in any incidence of the ragging and emphasize to attend classes regularly. He introduces the students about OBE and efforts made by the institute for student's overall development like student chapter IETE
2. The introduction about the department, branch, faculty with their various responsibilities, and the class coordinators were given by **Prof. Madhav Singh**. All the authorities, like Dean Academics, Dean Student Welfare, Registrar, Proctor, Controller of Exam, HoD, Student Counsellor, Girl Grievance Cell, Accounts Officer, Training and Placement Officer etc., were introduced to contact whenever needed by the students.
3. **Dr. Sushmita Chaudhary** discussed the scheme & syllabus of II semester.
4. A brief introduction about the Swayam/NPTEL/ internship, their enrollment and registration process by **Dr. Deepak Batham**.
5. NEC courses, its enrollment and registration process, introduction about Girls' Grievance cell by **Dr. Karuna Markam**
6. **Dr. Sunita Sharma**, Deputy Controller of Examination gave general instructions about the examination, its importance, and the examination process. She also discussed the evaluation criteria and promotion criteria and importance of quiz-assignment, mid sem and end semester examination, and the calculation of SGPA and CGPA.
7. Information related to NSS, its importance and activities was discussed by **Prof. Deep Kumar Parsediya**.
8. Different club and its activities in the institute and Departmental Newsletter was discussed by **Prof. Pooja Sahoo**.
9. **Dr. Sushmita Chaudhary** introduced various feedbacks and their importance in the teaching- learning process. She also motivated the students to participate in feedback activities and consider this a responsibility.
10. The importance of attending special or remedial classes to solve problems during the lecture was given by **Dr. R. P. Narwaria**.
11. **Dr. Varun Sharma**, discussed about the activities and importance of entrepreneurship and startup cell in the institute
12. **Dr. Vikas Mahor**, as an alumini coordinator discussed various aspects of alumini interaction and presented how the students can be an active member in the alumini cell of the department.

Enclosure-

1. Snapshots of the orientation programme.

Department of Electronics Engineering  
Snapshots of the Program

Orientation Program of 1st Year EC and ET

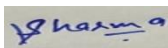


**The following faculty members and staff members were present-**

1. Dr. Vandana Vikas Thakare
2. Dr. P.K. Singhal
3. Dr. Laxmi Shrivastava
4. Dr. R. P. Narwaria
5. Dr. Karuna Markam
6. Prof. Madhav Singh
7. Prof. Pooja Sahoo
8. Prof. Deep Kishore Parsediya
9. Dr. Hemant Choubey
10. Dr. Deepak Batham
11. Dr. Sushmita Chaudhari
12. Dr. Varun Sharma
13. Dr. Rahul Dubey
14. Dr. Shubhi Kansal
15. Mr. Prateek Bhadauriya
16. Mr. Rachit Jain
17. Dr. Jenkin R. Suzi
18. Mr. Gajanan Pophli (Lab staff)
19. Mr. D. S. Tomar (Lab staff)
20. Mr. Manoj Golya (Lab staff)
21. Mr. Sujan Singh Jadon (Lab Staff)



Prof. Madhav Singh  
Class Coordinator EC



Dr. Varun Sharma  
Class Coordinator EC



Dr. R. P. Narwaria  
Class Coordinator ET



Dr. Vandana Vikas Thakare  
HOD