



Report on Mandatory Workshop – Report Writing

Department of Electronics Engineering & Electronics and Telecommunication Engineering

1. Introduction

The Department of Electronics Engineering & Electronics and Telecommunication Engineering organized a **Mandatory Workshop (MWS) on Report Writing** on **13 September 2025** at Colloquium Hall, MITS-DU, Gwalior, for B.Tech. I and III semester students under the approved scheme of evaluation

2. Objectives

- To familiarize students with fundamentals of academic and technical report writing.
- To develop skills for structuring, formatting, and presenting reports effectively.
- To improve written communication for academic, research, and professional purposes.

3. Workshop & Expert Lecture Details

- **Date & Time:** 13 September 2025, 10:00 AM
- **Venue:** Colloquium Hall, MITS-DU
- **Expert Lecture by:**
Dr. Chandra Shekhar Malvi
Professor & Head, Department of Mechanical Engineering, MITS-DU, Gwalior

The expert lecture focused on the **importance of structured report writing** in engineering, common challenges faced by students, and professional approaches to academic documentation.

4. Activities Conducted

- **Group Activity:** Students were divided into groups to prepare a short technical report on "*Emerging Trends in Electronics and Communication*", applying the concepts learned.
- **Attendance:** Manual attendance of all participants was recorded.



- **Quiz:** A 30-question quiz was conducted to assess understanding of report writing techniques.
- **Feedback:** Written feedback was collected from students, reflecting that the session was interactive, practical, and boosted their confidence in technical writing.

5. Outcome

The workshop and expert lecture together enhanced the students' ability to prepare well-structured reports. The quiz reinforced their learning, while the feedback confirmed high levels of engagement and satisfaction. Students are now better prepared for preparing project, lab, and seminar reports.

Pics attached:



Gwalior, Madhya Pradesh, India
66j4+c82, Mela Ground, Thatipur, Gwalior, Madhya Pradesh 474005, India
Lat 26.231027° Long 78.20577°
13/09/2025 10:22 AM GMT +05:30

GPS Map Camera



Gwalior, Madhya Pradesh, India 66m3+8mj, Rvs Agriculture University Campus, Thatipur, Gwalior, Madhya Pradesh 474005, India
Lat 26.232185° Long 78.202217°
13/09/2025 11:09 AM GMT +05:30

GPS Map Camera





Gwalior, Madhya Pradesh, India
66h3+wh5, Racecourse Rd, Mela Ground, Thatipur, Gwalior, Madhya Pradesh 474005,
India
Lat 26.229088° Long 78.204354°
13/09/2025 11:10 AM GMT +05:30

GPS Map Camera



Gwalior, Madhya Pradesh, India 66m3+8mj, Rvs Agriculture University Campus, Thatipur, Gwalior, Madhya Pradesh 474005, India
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Attendance Record

Mandatory Workshop on Report Writing (14251112)

Department of Electronics Engineering

Date: 13 September 2025 | Venue: Colloquium, MITS-DU | Beneficiaries: First Year B.Tech (EL)

S. No.	Roll No.	Name	Signature
1	ABHINAV RAO	BTEL25O1001	<i>Abhinav</i>
2	ABHINAV SHARMA	BTEL25O1002	<i>Abhnav</i>
3	ABHISHEK SHARMA	BTEL25O1003	<i>Abhishek</i>
4	ADHIRAJ GUPTA	BTEL25O1004	
5	ADITYA KUMAR SINGH	BTEL25O1005	
6	ADITYA SINGH	BTEL25O1006	<i>Aditya</i>
7	AJAY SINGH TOMAR	BTEL25O1007	<i>Ajay</i>
8	AJAY YADAV	BTEL25O1008	<i>Ajay</i>
9	AKANKSHA	BTEL25O1009	<i>AKanksha</i>
10	AKASH SHARMA	BTEL25O1010	<i>Akash</i>
11	AKSHAT GUPTA	BTEL25O1011	
12	AMIT KUMAR MISHRA	BTEL25O1012	<i>Amit</i>
13	AMIT SHARMA	BTEL25O1013	<i>Amit</i>
14	AMIT SINGH TOMAR	BTEL25O1014	<i>Amit</i>
15	AMOGH MISHRA	BTEL25O1015	<i>Amogh</i>
16	AMULYA KUMAR	BTEL25O1016	<i>Amulya</i>
17	ANANT SHARMA	BTEL25O1017	<i>Anant</i>
18	ANJALI SHARMA	BTEL25O1018	<i>Anjali</i>
19	ANKIT KUMAR TIWARI	BTEL25O1019	<i>Ankit</i>
20	PIYUSH SHARMA	BTEL25O1029	<i>Piyush</i>
21	ANKUR DWIVEDI	BTEL25O1020	<i>Ankurs</i>
22	ANSH SHRIVASTAVA	BTEL25O1021	<i>Ansh</i>
23	ANTARVA SHARMA	BTEL25O1022	<i>Antarva</i>
24	ANUBHA SINGH	BTEL25O1023	<i>Anubha</i>
25	ANUBHAV PRAJAPATI	BTEL25O1024	<i>Anubhav Prajapati</i>
26	ANUJ SINGH	BTEL25O1025	<i>Anuj</i>
27	ANUSHKA RAJAWAT	BTEL25O1026	<i>Anushka</i>
28	ARADHY DUBEY	BTEL25O1027	<i>Aradhy</i>
29	ARPIT GOKHALE	BTEL25O1028	



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30	ARPIT MISHRA	BTEL25O1029	<i>Arpit</i>
31	ARYAN UPADHYAY	BTEL25O1030	<i>Aryan</i>
32	VANSH KUMAR	BTEL25O1130	<i>Vansh Kumar</i>
33	ISHAAN SRIVASTAVA	BTEL25O1131	<i>Isham</i>
34	ARYAN YADAV	BTEL25O1031	<i>Aryan</i>
35	ASHISH KUMAR PATEL	BTEL25O1032	<i>ashish</i>
36	ATHARVA YADAV	BTEL25O1033	
37	AYUSH AWASTHI	BTEL25O1034	
38	AYUSHMAN SINGH BHADORIA	BTEL25O1035	<i>ayushman</i>
39	BALRAM SINGH TOMAR	BTEL25O1036	<i>Balram</i>
40	BHAVANA PATIDAR	BTEL25O1037	<i>Bhavana</i>
41	BHUMIKA SHUKLA	BTEL25O1038	<i>Bhumi</i>
42	CHETANY NAMDEV	BTEL25O1039	<i>Chetan</i>
43	DEEPANSHU SENGAR	BTEL25O1040	<i>Deepanshu</i>
44	DEEPTI JOHARI	BTEL25O1041	<i>Deepti</i>
45	DEVESH SHARMA	BTEL25O1042	<i>Devesh</i>
46	DIKSHA PANDEY	BTEL25O1043	<i>Dikshy</i>
47	DISHA GAUTAM	BTEL25O1044	<i>Disha</i>
48	DISHA SAMADHIYA	BTEL25O1045	<i>Disha</i>
49	DIVYADITYA GAUR	BTEL25O1046	<i>Ditya</i>
50	GAURAV MAHOR	BTEL25O1047	<i>Gaurav</i>
51	GAURI GUPTA	BTEL25O1048	<i>Gauri</i>
52	HARSH TOMAR	BTEL25O1049	<i>Harsh</i>
53	HARSHIT SHARMA	BTEL25O1050	<i>Harshit</i>
54	HEMANT DESHMUKH	BTEL25O1051	<i>Hemant</i>
55	HIMANSHU SHARMA	BTEL25O1052	<i>Himanshu</i>
56	ANANYA SHRIVASTAVA	BTEL25O1132	
57	HONEY GUPTA	BTEL25O1053	<i>Honey</i>
58	ISHA GAUR	BTEL25O1054	<i>Isha</i>
59	ISHITA SHRIVASTAVA	BTEL25O1055	<i>Ishita</i>

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63	KRISHNA DIXIT	BTEL25O1059	
64	KRISHNA DUBEY	BTEL25O1060	<i>Krishna Dube</i>
65	KRISHNA GUPTA	BTEL25O1061	<i>Krishna</i>
66	KRISHNA PRATAP SINGH JADAUN	BTEL25O1062	<i>Krishna</i>
67	KRISHNA SAINI	BTEL25O1063	<i>Krishna</i>
68	JAGDISH SINGH	BTEL25O1133	<i>Jagdish</i>
69	KULDEEP RAJPUT	BTEL25O1064	<i>Kuldeep</i>
70	LAKSHYA WAT	BTEL25O1065	<i>Lakshya</i>
71	MAHIMA DHAKAR	BTEL25O1066	<i>Mahima</i>
72	MANSI SHARMA	BTEL25O1067	<i>Mansi</i>
73	MAYANK KUSHWAH	BTEL25O1068	<i>Mayank</i>
74	MOHINI CHAUHAN	BTEL25O1069	<i>Mohini</i>
75	MOHIT SHARMA	BTEL25O1070	<i>Mohit</i>
76	MOHIT SHARMA	BTEL25O1071	<i>Mohit</i>
77	NAKUL GUPTA	BTEL25O1072	<i>Nakul</i>
78	NEETESH RAWAT	BTEL25O1073	<i>Neetesh</i>
79	NIKHIL SHARMA	BTEL25O1074	<i>Nikhil</i>
80	PRIYANSHU KUSHWAH	BTEL25O1134	<i>Priyanshu</i>
81	NITESH KUMAR YADAV	BTEL25O1075	<i>Nitesh</i>
82	PARTH PANDEY	BTEL25O1076	<i>Parth</i>
83	PIYUSH RAWAT	BTEL25O1077	<i>Piyush</i>
84	PIYUSH SHARMA	BTEL25O1078	<i>Piyush</i>
85	PIYUSH SHARMA	BTEL25O1079	
86	PRANJAL BHADORIYA	BTEL25O1080	<i>P</i>
87	PRASHANT SINGH BHADORIYA	BTEL25O1081	<i>Prashant</i>
88	PRASOON SHRIVASTAVA	BTEL25O1082	<i>Prasoon</i>
89	PRATHA AGRAWAL	BTEL25O1083	<i>Pratha</i>

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93	RADHIKA GUPTA	BTEL25O1086	<i>Radhika</i>
94	RISHI JAIN	BTEL25O1087	<i>Rishi</i>
95	RISHIRAJ SINGH	BTEL25O1088	
96	RITIK YADAV	BTEL25O1089	<i>Ritik</i>
97	RITURAJ SINGH RAJAWAT	BTEL25O1090	<i>Rituraj Singh</i>
98	RIYA TOMAR	BTEL25O1091	<i>Riya</i>
99	RONIT GAUR	BTEL25O1092	<i>Ronit</i>
100	RUDRA PRATAP SINGH	BTEL25O1093	<i>Rudra</i>
101	SAKSHI GAWANDE	BTEL25O1094	<i>Sakshi</i>
102	SANJAY BIRANA	BTEL25O1095	<i>Sanjay</i>
103	SANSKAR NATH SAMADHIYA	BTEL25O1096	<i>Sanskar</i>
104	SATYAM PANDEY	BTEL25O1136	
105	SANSKRITI TOMAR	BTEL25O1097	<i>Sanskriti</i>
106	SARTHAK SINGH TOMAR	BTEL25O1098	<i>Sarthak</i>
107	SARVAGYA CHOUKSEY	BTEL25O1099	<i>Sarvagya</i>
108	SATWIK RAJOURIYA	BTEL25O1100	<i>Satwika</i>
109	SHANTNU MAHESHWARI	BTEL25O1101	<i>Shantanu</i>
110	SHATAKSHI SINGH	BTEL25O1102	<i>Shatakshi</i>
111	SHAVANAM LODHI	BTEL25O1103	<i>Shavanam</i>
112	SHIKHAR RAJPOOT	BTEL25O1104	<i>Shikhar</i>
113	SHIVAKSHAM DWIVEDI	BTEL25O1105	<i>Shivaksham</i>
114	SHIVAM SINGH NARWARIYA	BTEL25O1106	<i>Shivam</i>
115	SHIVNANDAN RAJPOOT	BTEL25O1107	<i>Shivnandan Rajpoot</i>
116	ANSU JAI SWAL	BTEL25O1137	<i>Ansul</i>
117	SHRIDHAR SHARMA	BTEL25O1108	<i>Shridhar</i>
118	SIDDHANT KUSHWAH	BTEL25O1109	<i>Siddhant K.</i>

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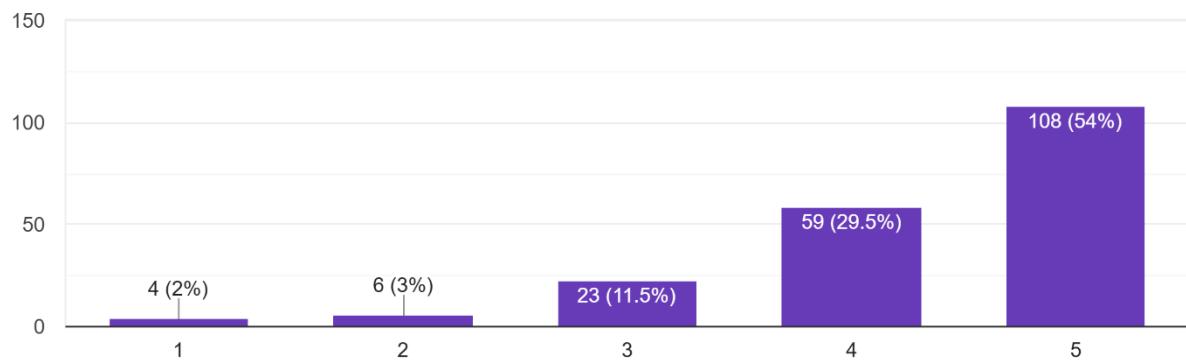
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119	SOMYA RAO	BTEL25O1110	<i>Somya</i>
120	SOUMYA SANDEEP SHARMA	BTEL25O1111	<i>Somya</i>
121	SOURAV DHAKAR	BTEL25O1112	<i>Sourav</i>
122	SUHANI PACHORI	BTEL25O1113	<i>Pachori</i>
123	SUMIT PACHORIYA	BTEL25O1114	<i>Sumit</i>
124	SWARAJ SINGH SIKARWAR	BTEL25O1115	<i>Swaraj Singh</i>
125	UDAYVEER RATHORE	BTEL25O1116	<i>Udayveer</i>
126	UDIT AMODA	BTEL25O1117	<i>Udit Amoda</i>
127	VANSH SHRIVASTAVA	BTEL25O1118	<i>Vansh</i>
128	RAJU RATHORE	BTEL25O1138	
129	VANSHIKA VYAS	BTEL25O1119	<i>Vanshika</i>
130	VIKRAM ARYA	BTEL25O1120	<i>Vikram</i>
131	VIPIN KUMAR MISHRA	BTEL25O1121	<i>Vipin</i>
132	VISHESH GUPTA	BTEL25O1122	<i>Vishesh</i>
133	VISHNU AGRAWAL	BTEL25O1123	<i>Vishnu</i>
134	VISHWANATH SINGH	BTEL25O1124	<i>Vishwanath</i>
135	VIVEK GOSWAMI	BTEL25O1125	<i>Vivek</i>
136	YAMINI AGRAWAL	BTEL25O1126	<i>Yamini</i>
137	YASHASHVI SINGH	BTEL25O1127	<i>Yashashvi</i>
138	PRASHANT KUMAR	BTEL25O1139	<i>Prashant</i>
139	ARUSHI GURJAR	BTEL25O1140	<i>Arushi</i>
140	PIYUSH SHARMA	BTEL25O1141	<i>Piyush</i>
141	YUVRAJ RAJORIYA	BTEL25O1128	<i>Yuvraj</i>
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143			
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145			
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148			

MIT-S-DU Gwalior Online Workshop on Report Writing Responses

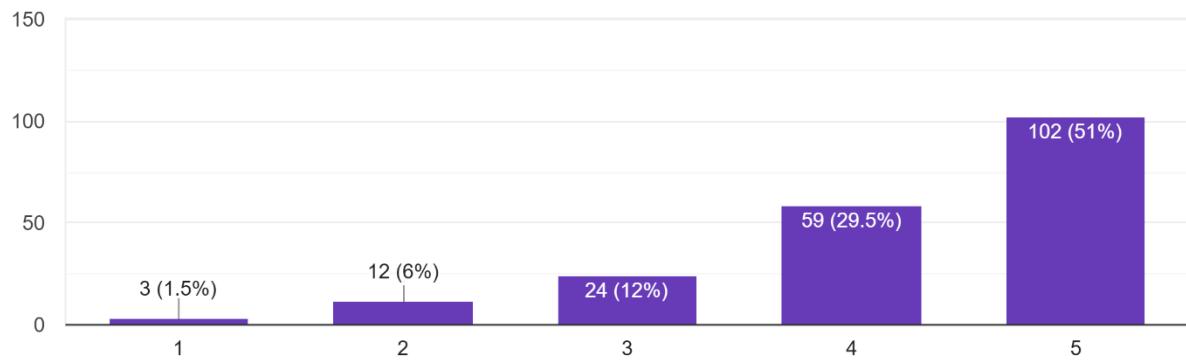
Q.1. How useful did you find the workshop on report writing?

200 responses



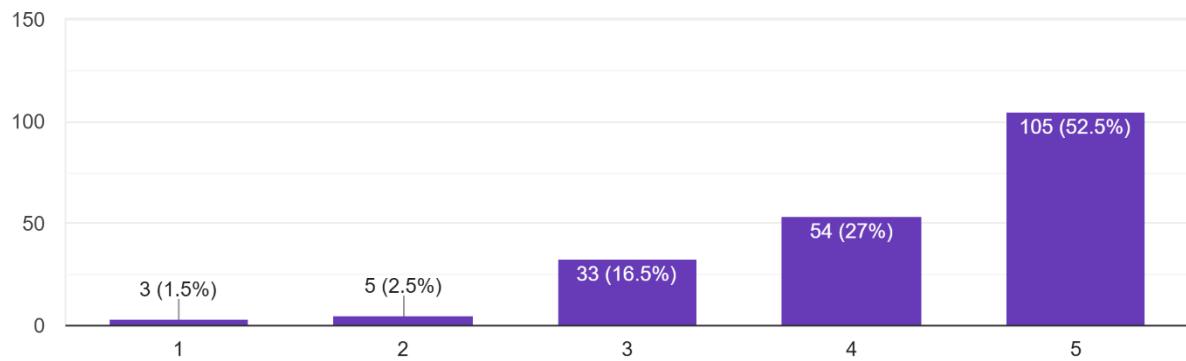
Q.2. How clearly were the concepts explained?

200 responses



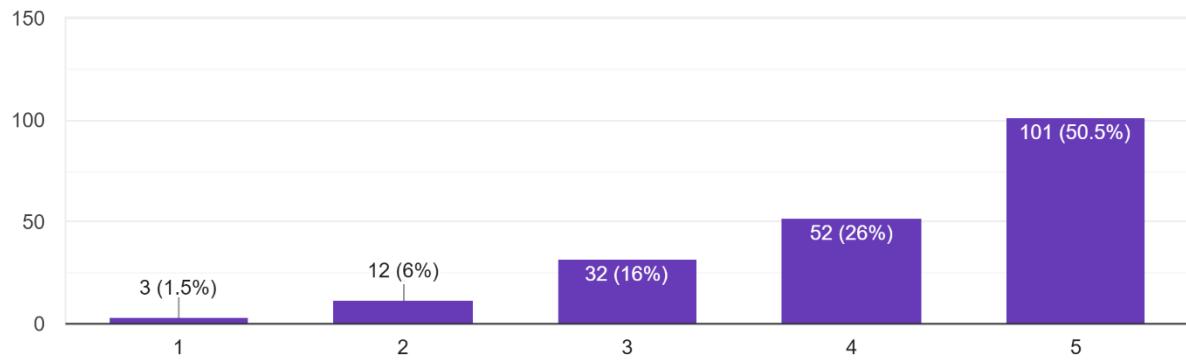
Q.3. Were the examples and activities relevant and useful?

200 responses



Q.4. How would you rate the workshop materials provided?

200 responses



Q.5. Overall, how satisfied are you with the workshop?

200 responses

