



Report on Mandatory Workshop – Report Writing

Department of Electronics Engineering & Electronics and Telecommunication Engineering

1. Introduction

The Department of Electronics Engineering & Electronics and Telecommunication Engineering organized a **Mandatory Workshop (MWS) on Report Writing** on **13 September 2025** at Colloquium Hall, MITS-DU, Gwalior, for B.Tech. I and III semester students under the approved scheme of evaluation

2. Objectives

- To familiarize students with fundamentals of academic and technical report writing.
- To develop skills for structuring, formatting, and presenting reports effectively.
- To improve written communication for academic, research, and professional purposes.

3. Workshop & Expert Lecture Details

- **Date & Time:** 13 September 2025, 10:00 AM
- **Venue:** Colloquium Hall, MITS-DU
- **Expert Lecture by:**
Dr. Chandra Shekhar Malvi
Professor & Head, Department of Mechanical Engineering, MITS-DU, Gwalior

The expert lecture focused on the **importance of structured report writing** in engineering, common challenges faced by students, and professional approaches to academic documentation.

4. Activities Conducted

- **Group Activity:** Students were divided into groups to prepare a short technical report on *“Emerging Trends in Electronics and Communication”*, applying the concepts learned.
- **Attendance:** Manual attendance of all participants was recorded.



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- **Quiz:** A 30-question quiz was conducted to assess understanding of report writing techniques.
 - **Feedback:** Written feedback was collected from students, reflecting that the session was interactive, practical, and boosted their confidence in technical writing.
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5. Outcome

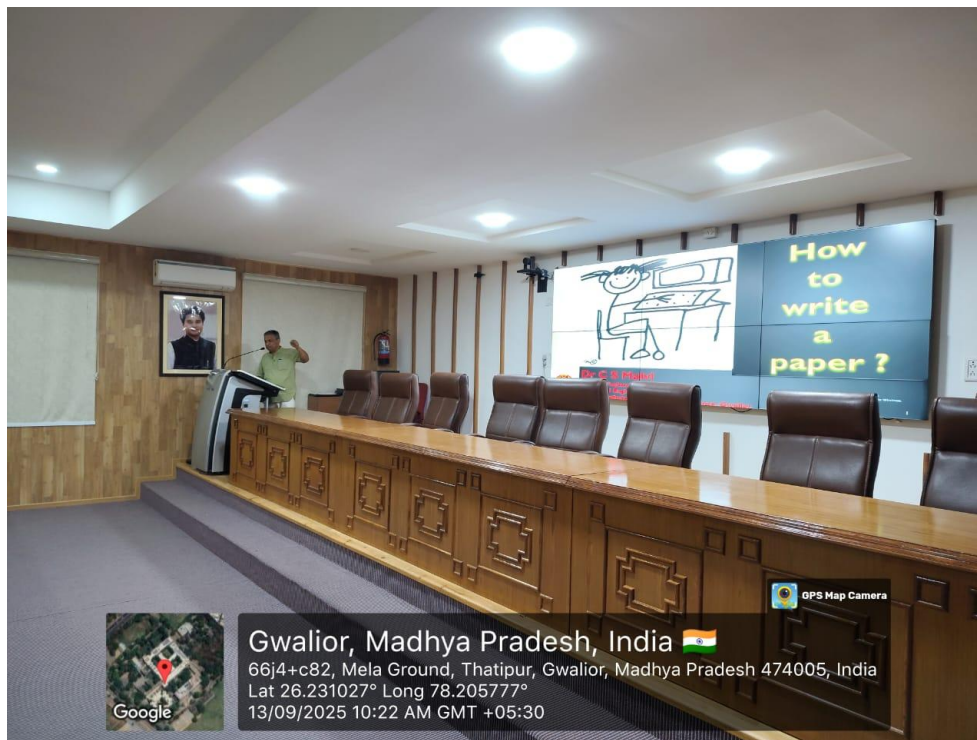
The workshop and expert lecture together enhanced the students' ability to prepare well-structured reports. The quiz reinforced their learning, while the feedback confirmed high levels of engagement and satisfaction. Students are now better prepared for preparing project, lab, and seminar reports.

Pics attached:



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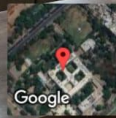


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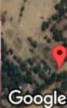



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Attendance Record

Mandatory Workshop on Report Writing (14251112)

Department of Electronics Engineering

Date: 13 September 2025 | Venue: Colloquium, MITS-DU | Beneficiaries: First Year B.Tech (EL)

S. No.	Roll No.	Name	Signature
1	ABHINAV RAO	BTEL25O1001	Abhinav
2	ABHINAV SHARMA	BTEL25O1002	Abhinav
3	ABHISHEK SHARMA	BTEL25O1003	Abhishek
4	ADHIRAJ GUPTA	BTEL25O1004	
5	ADITYA KUMAR SINGH	BTEL25O1005	
6	ADITYA SINGH	BTEL25O1006	Aditya
7	AJAY SINGH TOMAR	BTEL25O1007	Ajay
8	AJAY YADAV	BTEL25O1008	Ajay
9	AKANKSHA	BTEL25O1009	Akanksha
10	AKASH SHARMA	BTEL25O1010	Akash
11	AKSHAT GUPTA	BTEL25O1011	
12	AMIT KUMAR MISHRA	BTEL25O1012	Amit
13	AMIT SHARMA	BTEL25O1013	Amit
14	AMIT SINGH TOMAR	BTEL25O1014	Amit
15	AMOGH MISHRA	BTEL25O1015	Amogh
16	AMULYA KUMAR	BTEL25O1016	Amulya
17	ANANT SHARMA	BTEL25O1017	Anant
18	ANJALI SHARMA	BTEL25O1018	Anjali
19	ANKIT KUMAR TIWARI	BTEL25O1019	Ankit
20	PIYUSH SHARMA	BTEL25O1129	Piyush
21	ANKUR DWIVEDI	BTEL25O1020	Ankur
22	ANSH SHRIVASTAVA	BTEL25O1021	Ansh
23	ANTARVA SHARMA	BTEL25O1022	Antarva
24	ANUBHA SINGH	BTEL25O1023	Anubha
25	ANUBHAV PRAJAPATI	BTEL25O1024	Anubhav Prajapati
26	ANUJ SINGH	BTEL25O1025	Anuj
27	ANUSHKA RAJAWAT	BTEL25O1026	Anushka
28	ARADHY DUBEY	BTEL25O1027	Aradhy
29	ARPIT GOKHALE	BTEL25O1028	



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31	ARYAN UPADHYAY	BTEL25O1030	<u>Aryan</u>
32	VANSH KUMAR	BTEL25O1130	<u>Vansh Kumar</u>
33	ISHAAN SRIVASTAVA	BTEL25O1131	<u>Ishaan</u>
34	ARYAN YADAV	BTEL25O1031	<u>Aryan</u>
35	ASHISH KUMAR PATEL	BTEL25O1032	<u>Ashish</u>
36	ATHARVA YADAV	BTEL25O1033	<u>Atharva</u>
37	AYUSH AWASTHI	BTEL25O1034	
38	AYUSHMAN SINGH BHADORIA	BTEL25O1035	<u>Ayushman</u>
39	BALRAM SINGH TOMAR	BTEL25O1036	<u>Balram</u>
40	BHAVANA PATIDAR	BTEL25O1037	<u>Bhavana</u>
41	BHUMIKA SHUKLA	BTEL25O1038	<u>Bhumi</u>
42	CHETANY NAMDEV	BTEL25O1039	<u>Chetany</u>
43	DEEPANSHU SENGAR	BTEL25O1040	<u>Deepanshu</u>
44	DEEPTI JOHARI	BTEL25O1041	<u>Deepti</u>
45	DEVESH SHARMA	BTEL25O1042	<u>Devesh</u>
46	DIKSHA PANDEY	BTEL25O1043	<u>Diksha</u>
47	DISHA GAUTAM	BTEL25O1044	<u>Disha</u>
48	DISHA SAMADHIYA	BTEL25O1045	<u>Disha</u>
49	DIVYADITYA GAUR	BTEL25O1046	<u>Divyaditya</u>
50	GAURAV MAHOR	BTEL25O1047	<u>Gaurav</u>
51	GAURI GUPTA	BTEL25O1048	<u>Gauri</u>
52	HARSH TOMAR	BTEL25O1049	<u>Harsh</u>
53	HARSHIT SHARMA	BTEL25O1050	<u>Harshit</u>
54	HEMANT DESHMUKH	BTEL25O1051	<u>Hemant</u>
55	HIMANSHU SHARMA	BTEL25O1052	<u>Himanshu</u>
56	ANANYA SHIVASTAVA	BTEL25O1132	
57	HONEY GUPTA	BTEL25O1053	<u>Honey</u>
58	ISHA GAUR	BTEL25O1054	<u>Isha</u>
59	ISHITA SHIVASTAVA	BTEL25O1055	<u>Ishta</u>

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63	KRISHNA DIXIT	BTEL25O1059	Krishna
64	KRISHNA DUBEY	BTEL25O1060	Krishna
65	KRISHNA GUPTA	BTEL25O1061	Krishna
66	KRISHNA PRATAP SINGH JADAUN	BTEL25O1062	Krishna
67	KRISHNA SAINI	BTEL25O1063	Krishna
68	JAGDISH SINGH	BTEL25O1133	Jagdish
69	KULDEEP RAJPUT	BTEL25O1064	Kuldeep
70	LAKSHYA WAT	BTEL25O1065	Lakshya
71	MAHIMA DHAKAR	BTEL25O1066	Mahima
72	MANSHI SHARMA	BTEL25O1067	Manshi
73	MAYANK KUSHWAH	BTEL25O1068	Mayank
74	MOHINI CHAUHAN	BTEL25O1069	Mohini
75	MOHIT SHARMA	BTEL25O1070	Mohit
76	MOHIT SHARMA	BTEL25O1071	Mohit
77	NAKUL GUPTA	BTEL25O1072	Nakul
78	NEETESH RAWAT	BTEL25O1073	Neetesh
79	NIKHIL SHARMA	BTEL25O1074	Nikhil
80	PRIYANSHU KUSHWAH	BTEL25O1134	Priyanshu
81	NITESH KUMAR YADAV	BTEL25O1075	Nitesh
82	PARTH PANDEY	BTEL25O1076	Parth
83	PIYUSH RAWAT	BTEL25O1077	Piyush
84	PIYUSH SHARMA	BTEL25O1078	Piyush
85	PIYUSH SHARMA	BTEL25O1079	Piyush
86	PRANJAL BHADORIYA	BTEL25O1080	Pranjali
87	PRASHANT SINGH BHADORIYA	BTEL25O1081	Prashant
88	PRASOON SHRIVASTAVA	BTEL25O1082	Prasoon
89	PRATHA AGRAWAL	BTEL25O1083	Pratha

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92	DHRUV DUBEY	BTEL25O1135	
93	RADHIKA GUPTA	BTEL25O1086	Radhika
94	RISHI JAIN	BTEL25O1087	Rishi
95	RISHIRAJ SINGH	BTEL25O1088	
96	RITIK YADAV	BTEL25O1089	Ritik
97	RITURAJ SINGH RAJAWAT	BTEL25O1090	Rituraj Singh
98	RIYA TOMAR	BTEL25O1091	Riya
99	RONIT GAUR	BTEL25O1092	Ronit
100	RUDRA PRATAP SINGH	BTEL25O1093	Rudra Singh
101	SAKSHI GAWANDE	BTEL25O1094	Sakshi
102	SANJAY BIRANA	BTEL25O1095	Sanjay
103	SANSKAR NATH SAMADHIYA	BTEL25O1096	Sanskar
104	SATYAM PANDEY	BTEL25O1136	
105	SANSKRITI TOMAR	BTEL25O1097	Sanskriti
106	SARTHAK SINGH TOMAR	BTEL25O1098	Sarthak
107	SARVAGYA CHOUKSEY	BTEL25O1099	Sarvagya
108	SATWIK RAJOURIYA	BTEL25O1100	Satwik
109	SHANTNU MAHESHWARI	BTEL25O1101	Shantnu
110	SHATAKSHI SINGH	BTEL25O1102	Shatakshi
111	SHAVANAM LODHI	BTEL25O1103	Shavanam
112	SHIKHAR RAJPOOT	BTEL25O1104	Shikhar
113	SHIVAKSHAM DWIVEDI	BTEL25O1105	Shivaksham
114	SHIVAM SINGH NARWARIYA	BTEL25O1106	Shivam
115	SHIVNANDAN RAJPOOT	BTEL25O1107	Shivnandan Rajput
116	ANSH JAISWAL	BTEL25O1137	Ansh
117	SHRIDHAR SHARMA	BTEL25O1108	Shridhar
118	SIDDHANT KUSHWAH	BTEL25O1109	Siddhant K.

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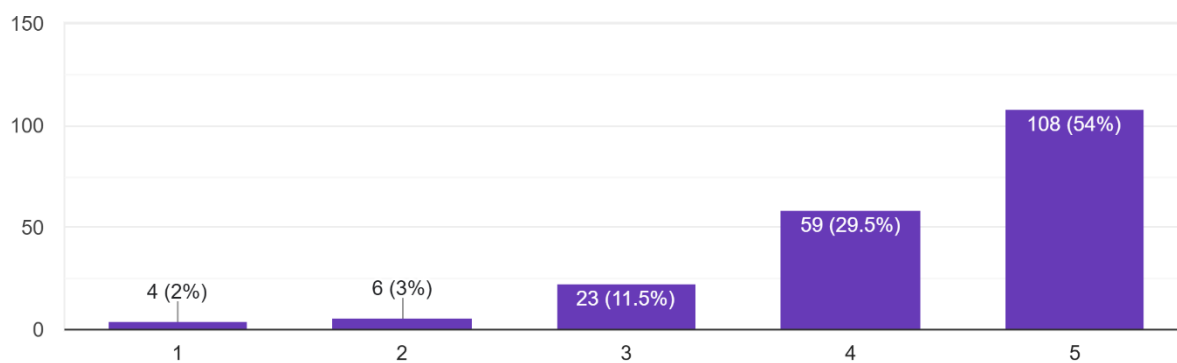
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120	SOURAV DHAKAR	BTEL2501111	
121	SOURAV DHAKAR	BTEL2501112	
122	SUHAN PACHORI	BTEL2501113	
123	SUMIT PACHORIYA	BTEL2501114	
124	SWARAJ SINGH SIKARWAR	BTEL2501115	
125	UDAYVEER RATHORE	BTEL2501116	
126	UDIT AMODA	BTEL2501117	
127	VANSH SHRIVASTAVA	BTEL2501118	
128	RAJU RATHORE	BTEL2501118	
129	VANSHIKA VYAS	BTEL2501119	
130	VIKRAM ARYA	BTEL2501120	
131	VIPIN KUMAR MISHRA	BTEL2501121	
132	VISHESH GUPTA	BTEL2501122	
133	VISHNU AGRAWAL	BTEL2501123	
134	VISHWANATH SINGH	BTEL2501124	
135	VIVEK GOSWAMI	BTEL2501125	
136	YAMINI AGRAWAL	BTEL2501126	
137	YASHASHVI SINGH	BTEL2501127	
138	PRASHANT KUMAR	BTEL2501139	
139	ARUSHI GURJAR	BTEL2501140	
140	PIYUSH SHARMA	BTEL2501141	
141	YUVRAJ RAJORIYA	BTEL2501128	
142	AAKARSH AHMED	BTEL2401002	
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MIT-S-DU Gwalior Online Workshop on Report Writing Responses

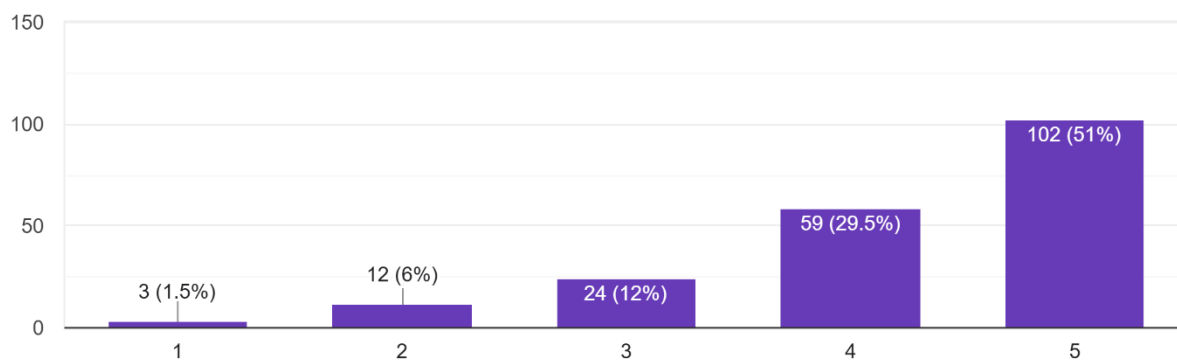
Q.1. How useful did you find the workshop on report writing?

200 responses



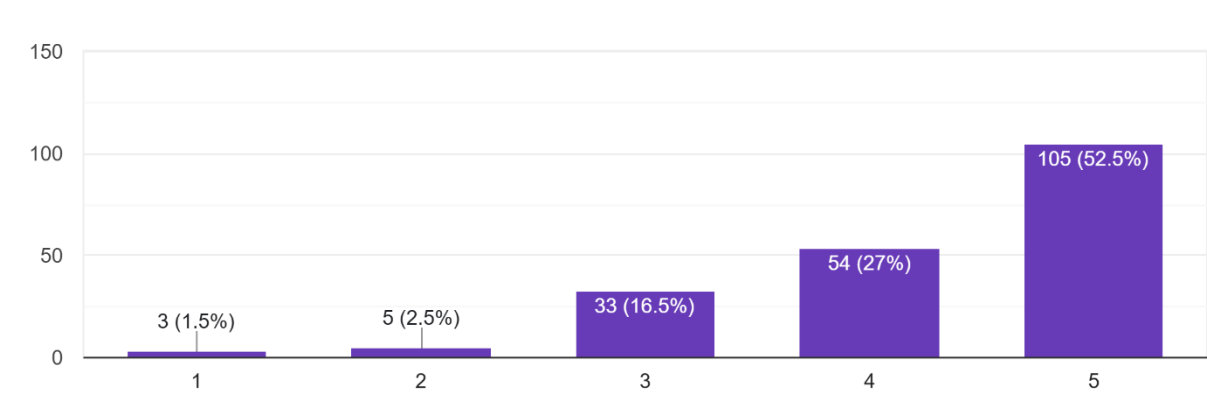
Q.2. How clearly were the concepts explained?

200 responses



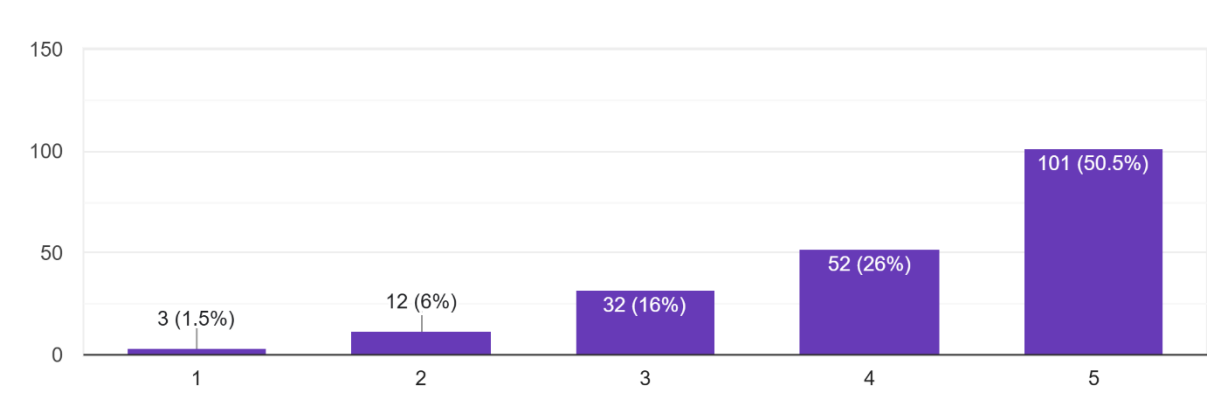
Q.3. Were the examples and activities relevant and useful?

200 responses



Q.4. How would you rate the workshop materials provided?

200 responses



Q.5. Overall, how satisfied are you with the workshop?

200 responses

