

MADHAV INSTITUTE OF TECHNOLOGY AND SCIENCE, GWALIOR

(A Govt. Aided UGC Autonomous & NAAC Accredited Institute Affiliated to RGPV, Bhopal)

Department of Electronics Engineering

Report of Orientation Program of 4th Yr. EC

Session: July-December 2023
Orientation Program Date: 24-07-2023
Timing: 11:00 AM to 1:00 PM
Topic: Orientation Program for 4th Year EC (VII- Semester)
Number of Students Present: 24
Topic Discussed:

1. Students were welcomed to the Institute in IV-Year 7th semester. The introduction about the department, branch, faculty with their various responsibilities, and the class coordinators were given by **Dr. Deep Kishore and Dr. Karuna Markam**. All the authorities, like Dean Academics, Dean Student Welfare, Registrar, Proctor, Controller of Exam, HoD, Student Counselor, Girl Grievance Cell, Accounts Officer, Training and Placement Officer etc., were introduced to contact whenever needed by the students.
2. After that, **Dr. Laxmi Shrivastava**, HoD (Incharge) Department of Electronics Engineering, gave a welcome address. She also motivated the students to adapt themselves to the offline learning mode. She also advised the students not to be involved in any incidence of ragging and emphasized to attend classes regularly. Also, she has given an introduction of OBE and efforts made by the institute for student's overall development like student chapter IETE.
3. **Dr. Vikas Mahor** discussed the scheme & syllabus of VII semester
4. **Dr. P K Singhal**, Controller of Examination gave general instructions about the examination, its importance, and the examination process. He also discussed the evaluation criteria and promotion criteria and importance of quiz-assignment, mid sem and end sem examination, and the calculation of SGPA and CGPA.
5. The importance of attending special or remedial classes to solve problems during the lecture was given by **Dr. R P Narwaria**.
6. **Dr. Sushmita Chaudhari** introduced various feedbacks and their importance in the teaching-learning process. He also motivated the students to participate in feedback activities and consider this a responsibility.
7. **Dr. Deepak Batham** discussed an introduction to Professional Development (PD) activity and its criteria for earning marks in 8th semester. Also, he encourages students to participate in the activity and events organized by the Institute and earn certificates in different criterias.
8. A brief introduction about the Swayam/NPTEL/NEC courses, their enrollment and registration process has been discussed by Prof. **Deep Parsediya**.
9. The faculty members of the department, after that, introduced themselves and shared their responsibilities. Each of them motivated the students to excel in their skills at MITS.
10. **Dr. Shubhi Kansal** introduced and discussed the OBE system and its importance.
11. The meeting ended with a vote of thanks by **Dr. Shubhi Kansal**.

The following faculty members and staff members were present-

1. Dr. P. K. Singhal
2. Dr. Laxmi Shrivastav
3. Dr. Karuna Markam
4. Dr. Ravindra Pratap Narwariya
5. Prof. Pooja Sahoo
6. Prof. Deep Kishore Parsediya
7. Dr. Deepak Batham
8. Dr. Rahul Dubey
9. Dr. Shubhi Kansal

10. Dr. Varun Sharma

11. Mr. D. S. Tomar (Lab staff)

12. Mr. Sujan Singh Jadon (Lab Staff)

Dr. Deepkishore & Dr. Hemant Choubey
Class Coordinator
(4th Year Electronics Engg.)

Dr. Vandana Vikas Thakare
HOD

Enclosure-

1. Snapshots of the orientation programme.



