

MADHAV INSTITUTE OF TECHNOLOGY AND SCIENCE, GWALIOR

(A Govt. Aided UGC Autonomous & NAAC Accredited Institute Affiliated to RGPV, Bhopal)

Department of Electronics Engineering

Report of Induction Program of 1st Yr. EC

Session: November-March 2023

Date: 03-11-2022 & 04-11-2022

Timing: 11:00 AM to 5:00 PM

Topic: Orientation Program for 1st Year EC

Number of Students enrolled in EC=156

Number of Students Present in EC = 138

Topic Discussed: Day 1

1. Students were welcomed to the Institute in I-Year I semester by acting HoD **Dr. R. P. Narwaria**. He motivated the students and advised not to involve in any incidence of the ragging and emphasize to attend classes regularly. He introduces the students about OBE and efforts made by the institute for student's overall development like student chapter IETE
2. The introduction about the department, branch, faculty with their various responsibilities, and the class coordinators were given by **Dr. Vikas Mahor**. All the authorities, like Dean Academics, Dean Student Welfare, Registrar, Proctor, Controller of Exam, HoD, Student Counsellor, Girl Grievance Cell, Accounts Officer, Training and Placement Officer etc., were introduced to contact whenever needed by the students.
3. **Dr. Sushmita Chaudhari** discussed the scheme & syllabus of I semester.
4. A brief introduction about the Swayam/NPTEL/ internship, their enrollment and registration process by **Dr. Deepak Batham**.
5. NEC courses, its enrollment and registration process, introduction about Girls' Grievance cell and robotics club by **Dr. Karuna Markam**
6. **Dr. Sunita Sharma**, Controller of Examination gave general instructions about the examination, its importance, and the examination process. She also discussed the evaluation criteria and promotion criteria and importance of quiz-assignment, mid sem and end sem examination, and the calculation of SGPA and CGPA.
7. Information related to NSS, its importance and activities was discussed by **Prof. Deep Kumar Parsediya**.
8. Different club and its activities in the institute and Departmental Newsletter was discussed by **Ms. Pooja Sahoo**.
9. **Prof. Madhav Singh** introduced various feedbacks and their importance in the teaching-learning process. He also motivated the students to participate in feedback activities and consider this a responsibility.
10. The importance of attending special or remedial classes to solve problems during the lecture was given by **Dr. R P Narwaria**.
11. **Dr. Deepak Batham** discussed an introduction to Professional Development (PD) activity and its criteria for earning marks in 8th semester. Also, he encourages students to participate in the activity and events organized by the Institute and earn certificates in different criteria.
12. The faculty members of the department, after that, introduced themselves and shared their responsibilities. Each of them motivated the students to enhanced their skills at MITS.

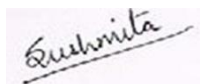
The meeting ended with vote of thanks by **Dr. Sushmita Chaudhari.**

Day 2

1. A department tour and lab visit were conducted. All the lab staffs introduced themselves and briefed about their respective labs.
2. College tour: Visit workshop, Library, Canteen area, Gymnasium, Dispensary, Hostel and play grounds
3. Various Fun activities puzzles, quizzes are organized for the students.
4. For the entertainment and motivation purpose organized a short film “THE LIGHT YEAR”.
5. Students also performed based on their hobbies.
6. Electronics and tourism Club coordinators interacted with the students and motivating them.

The following faculty members and staff members were present-

1. Dr. Ravindra Pratap Narwariya
2. Dr. Karuna Markam
3. Prof. Madhav Singh
4. Prof. Pooja Sahoo
5. Prof. Deep Kishore Parsediya
6. Dr. Hemant Choubey
7. Dr. Deepak Batham
8. Dr. Sushmita Chaudhari
9. Dr. Varun Sharma
10. Mr. Gajanan Pophli (Lab staff)
11. Mr. D. S. Tomar (Lab staff)
12. Mr. Manoj Golya (Lab staff)
13. Mr. Sujan Singh Jadon (Lab Staff)



Dr. Sushmita Chaudhari
Class Coordinator EC



Dr. Ravindra P. Narwariya
I/C HOD

Enclosure-

1. Snapshots of the orientation programme.

Department of Electronics Engineering Snapshots of the Program



DAY-3

Gwalior Visit



Dr. Sushmita Chaudhari
Class Coordinator EC

Dr. Ravindra P. Narwariya
I/C HOD