MADHAV INSTITUTE OF TECHNOLOGY AND SCIENCE, GWALIOR

(A Govt. Aided UGC Autonomous & NAAC Accredited Institute Affiliated to RGPV, Bhopal)

Department of Electronics Engineering

Report of Orientation Program of 2nd Yr. EC

Session: July-Dec 2022

Date: 01-08-2022

Timing: 2:00 PM to 4:00 PM

Topic: Orientation Program for 2nd Year EC (III- Semester)

Number of Students Present = 55

Topic Discussed:

- 1. Students were welcomed to the Institute in II-Year 3 semester. The introduction about the department, branch, faculty with their various responsibilities, and the class coordinators were given by **Dr. Vikas Mahor**, and **Dr. Shubhi Kansal**. All the authorities, like Dean Academics, Dean Student Welfare, Registrar, Proctor, Controller of Exam, HoD, Student Counsellor, Girl Grievance Cell, Accounts Officer, Training and Placement Officer etc., were introduced to contact whenever needed by the students.
- 2. After that, **Dr. Laxmi Shrivastava**, HoD Department of Electronics Engineering, gave a welcome address. She also motivated the students to adapt themselves to the offline learning mode. She also advised the students not to involve in any incidence of the ragging and emphasize to attend classes regularly.
- 3. Introduction of OBE and efforts made by the institute for student's overall development like student chapter IETE was given by **Dr. Vandana Vikas Thakare**.
- 4. **Dr. P K Singhal**, Controller of Examination gave general instructions about the examination, its importance, and the examination process. He also discussed the evaluation criteria and promotion criteria and importance of quiz-assignment, mid sem and end sem examination, and the calculation of SGPA and CGPA.
- 5. The importance of attending special or remedial classes to solve problems during the lecture was given by **Dr. R P Narwaria**.
- 6. **Prof. Madhav Singh** introduced various feedbacks and their importance in the teaching-learning process. He also motivated the students to participate in feedback activities and consider this a responsibility.
- 7. A brief introduction about the Swayam/NPTEL/NEC courses, their enrollment and registration process was given by **Dr. Sandeep Sharma**.
- 8. **Dr. Rahul Dubey** discussed the scheme & syllabus of III semester
- 9. **Dr. Deepak Batham** discussed an introduction to Professional Development (PD) activity and its criteria for earning marks in 8th semester. Also, he encourages students to participate in the activity and events organized by the Institute and earn certificates in different criterias.
- 10. Information related to NSS, its importance and activities was discussed by **Prof. Deep Kumar Parsediya**, respectively.
- 11. The faculty members of the department, after that, introduced themselves and shared their responsibilities. Each of them motivated the students to excel in their skills at MITS.
- 12. **Dr. Varun Sharma** introduced and discussed about the Department and Institute level start up cells.
- 13. Students who have done some community initiatives during the lockdown helped the needy share their experiences. This experience sharing indeed motivated other students to have such gestures towards society.

14. All the lab staff were introduced before the students and were briefed about the labs and their respective lab staff.

The meeting ended with vote of thanks by Dr. Shubhi Kansal.

The following faculty members and staff members were present-

- 1. Dr. P. K. Singhal
- 2. Dr. Laxmi Shrivastav
- 3. Dr. VandanaVikas Thakre
- 4. Dr. Karuna Markam
- 5. Dr. Ravindra Pratap Narwariya
- 6. Prof. Madhav Singh
- 7. Prof. Pooja Sahoo
- 8. Prof. Deep Kishore Parsediya
- 9. Dr. Sandeep Sharma
- 10. Dr. Hemant Choubey
- 11. Dr. Deepak Batham
- 12. Dr. Rahul Dubay
- 13. Dr. Shubhi Kansal
- 14. Dr. Sushmita Choudhary
- 15. Dr. Varun Sharma
- 16. Dr. Dinesh Rano
- 17. Mr. Gajanan Pophli (Lab staff)
- 18. Mr. D. S. Tomar (Lab staff)
- 19. Mr. Manoj Golya (Lab staff)
- 20. Mr. Sujan Singh Jadon (Lab Staff)

Dr. Vikas Mahor & Dr. Shubhi Kansal

Class Coordinator

2nd Year Electronics Engg.

Dr. Laxmi Shrivastava HOD

Enclosure-

- 1. Snapshots of the orientation programme.
- 2. Attached Attendance Sheet Snapshots.

Snapshots of the Program









Snapshot of Students Attendance 2nd Year EC (3 Sem)

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Dr. Vikas Mahor & Dr. Shubhi Kansal Class Coordinator 2^{nd} Year Electronics Engg.

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Dr. Laxmi Shrivastava HOD