

MADHAV INSTITUTE OF TECHNOLOGY AND SCIENCE, GWALIOR – 05
(A Govt. Aided UGC Autonomous & NAAC Accredited Institute Affiliated to RGPV, Bhopal)
Department of Electronics Engineering

Date: 02/01/2023

Report of the Orientation Programme

Date: 02-01-2023

Timing-4:00 PM onwards

Topic: Orientation Programme for 4th Year EC

Number of Students Present = 72

Topic Discussed:

1. Students were welcomed to the new session.
2. The general discussion and introduction about the department, branch, faculty, and the class coordinators were given by HoD **Dr. Vandana Vikas Thakre**. She welcomed the students in the current session and congratulated them for completing the previous semester.
3. Introduction of OBE and efforts made by the institute for student's overall development like student chapter IETE was given by **Dr. Vandana Vikas Thakare**.
4. General instructions about the examination, their importance, various issues faced by students during online exams, and how to resolve these issues along with discussions regarding the issue on a mismatch of photo, name, surname, father's name and name on the Aadhar card, etc. on the mark sheets and their rectification process was given by **Dr. Varun Sharma**.
5. **Prof. Madhav Singh** introduced various feedbacks and their importance in the teaching-learning process. He also motivated the students to participate in all types of feedback activities and consider this a responsibility.
6. **Dr. Sandeep Sharma** gave an introduction regarding the scheme and course structure. The students were advised to note the scheme to give proper attention to the credit outcome. Also, OCs and DEs were discussed with the students. Further, students were told not only to enroll but also register for the proctored exam at the NPTEL Centre in order to avoid any problems related to their DEs and OCs. They are told that it is the decision of the institute not to organize any examination for such candidates who have not enrolled for the above courses.
7. **Dr. Deepak Batham** discussed an introduction to Internship/Project Evaluation. He motivated the students to get the internship from good companies so that it can help in getting themselves placed. Students are told about the monthly progress reports, their format, etc.
8. **Dr. Sandeep Sharma** briefed the students about the PD evaluation. The different categories, marks assigned and maximum mark capping in individual categories were discussed. He also discussed the minimum passing marks to be scored in PD and suggested the students to calculate their marks and participate in the upcoming activities if they are lagging behind the minimum marks to be passed.
9. The house was then open to answer any specific queries. Students asked several doubts and they are answered in the meeting.

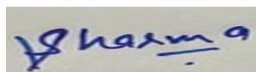
The meeting ended with thanks to all the attendees.

Outcome of the meeting

1. The students are well aware of the upcoming semester scheme, courses, and the distribution of credits and marks.
2. The DE/OC courses and their enrollment procedure is known to the students.
3. Monthly report format and the dates on which the report has to be send is known to the students.
4. PD evaluation criteria, categories, marking scheme and passing marks are known to the students.

The following members were present-

1. Dr.VandanaVikasThakre
2. Dr. Sandeep Sharma
3. Mr. Deepak Batham
4. Dr. Varun Sharma
5. Dr. KarunaMarkam
6. Prof. Deep Kishore Parsediya



Dr. Varun Sharma
ClassCoordinator
Electronics4thYear



Dr.Vandana Vikas Thakre
HOD

Enclosure-

1. Snapshots of the orientation programme
2. Link of the google meet <https://meet.google.com/dgv-gtoq-esa>

