

MADHAV INSTITUTE OF TECHNOLOGY AND SCIENCE, GWALIOR

(A Govt. Aided UGC Autonomous & NAAC Accredited Institute Affiliated to RGPV, Bhopal)

Department of Electronics Engineering

Report of Orientation Program of 2nd Yr. EC

Session: Jan-June 2023
Orientation Program Date: 02-01-2023
Timing: 2:00 PM to 4:00 PM
Topic: Orientation Program for 2nd Year EC (IV- Semester)

Topic Discussed:

1. Students were welcomed to the Institute in II-Year 4 semester. The introduction about the department, branch, faculty with their various responsibilities, and the class coordinators were given by **Dr. Vikas Mahor, Dr. ShubhiKansal**. All the authorities, like Dean Academics, Dean Student Welfare, Registrar, Proctor, Controller of Exam, HoD, Student Counselor, Girl Grievance Cell, Accounts Officer, Training and Placement Officer etc., were introduced to contact whenever needed by the students.
2. After that, **Dr. Vandana Vikas Thakare**, HoD Department of Electronics Engineering, gave a welcome address. She also motivated the students to adapt themselves to the offline learning mode. She also advised the students not to involve in any incidence of the ragging and emphasize to attend classes regularly. Also, she has given an introduction of OBE and efforts made by the institute for student's overall development like student chapter IETE.
3. **Dr. Rahul Dubey** discussed the scheme & syllabus of IV semester
4. **Dr. P K Singhal**, Controller of Examination gave general instructions about the examination, its importance, and the examination process. He also discussed the evaluation criteria and promotion criteria and importance of quiz-assignment, mid sem and end sem examination, and the calculation of SGPA and CGPA.
5. The importance of attending special or remedial classes to solve problems during the lecture was given by **Dr. R P Narwaria**.
6. **Dr. VikasMahore**introduced various feedbacks and their importance in the teaching-learning process. He also motivated the students to participate in feedback activities and consider this a responsibility.
7. **Dr. Deepak Batham**discussed an introduction to Professional Development (PD) activity and its criteria for earning marks in 8th semester. Also, he encourages students to participate in the activity and events organized by the Institute and earn certificates in different criteria's.
8. A brief introduction about the Swayam/NPTEL/NEC courses, their enrollment and registration process has been discussed by **Dr. VikasMahore**.
9. The faculty members of the department, after that, introduced themselves and shared their responsibilities. Each of them motivated the students to excel in their skills at MITS.
10. **Dr. Varun Sharma** introduced and discussed about the Department and Institute level start up cells.
11. Students who have done some community initiatives during the lockdown helped the needy share their experiences. This experience sharing indeed motivated other students to have such gestures towards society.
12. All the lab staff were introduced before the students and were briefed about the labs and their respective lab staff.
13. The meeting ended with vote of thanks by **Dr. ShubhiKansal**.

The following faculty members and staff members were present-

1. Dr. P. K. Singhal
2. Dr. VandanaVikasThakre
3. Dr. LaxmiShrivastav
4. Dr. KarunaMarkam
5. Dr. RavindraPratapNarwariya

6. Prof. PoojaSahoo
7. Prof. Deep Kishore Parsediya
8. Dr. Sandeep Sharma
9. Dr. HemantChoubey
10. Dr. Deepak Batham
11. Dr. Rahul Dubay
12. Dr. ShubhiKansal
13. Dr. Varun Sharma
14. Mr. D. S. Tomar (Lab staff)
15. Mr. Sujan Singh Jadon (Lab Staff)

Two handwritten signatures in blue ink. The first signature on the left is 'Vikas' and the second signature on the right is 'Shubhi'.

Dr. Vikas Mahor & Dr. Shubhi Kansal
Class Coordinator
(2nd Year Electronics Engg.)

A handwritten signature in blue ink that reads 'Vandana'.

Dr. Vandana Vikas Thakare
HOD

Enclosure-

1. Snapshots of the orientation programme.

