MADHAV INSTITUTE OF TECHNOLOGY AND SCIENCE, GWALIOR

(A Govt. Aided UGC Autonomous & NAAC Accredited Institute Affiliated to RGPV, Bhopal)

Department of Electronics Engineering

Report of Induction Program of 1st Yr. EC & ET

Session: March-June 2023

Date: 15-03-2023

Timing: 12:00 noon to 4:00 PM

Topic: Orientation Program for 1st Year EC and ET (II- Semester)

Number of Students Present = 73 (EC-51, ET-22)

Morning Session:

- 1. Students were welcomed to the Institute in I-Year II semester by HoD **Dr. Vandana Vikas Thakre**. She motivated the students and advised not to involve in any incidence of the ragging and emphasize to attend classes regularly. She introduces the students about OBE and efforts made by the institute for student's overall development like student chapter IETE.
- 2. The introduction about the department, branch, faculty with their various responsibilities, and the class coordinators were given by **Dr. Karuna Markam.** All the authorities, like Dean Academics, Dean Student Welfare, Registrar, Proctor, Controller of Exam, HoD, Student Counsellor, Girl Grievance Cell, Accounts Officer, Training and Placement Officer etc., were introduced to contact whenever needed by the students.
- 3. An introduction about Girls' Grievance cell and robotics club by **Dr. Karuna Markam**.
- 4. **Dr. Rahul Dubey** discussed the scheme & syllabus of II semester.
- 5. A brief introduction about the internship, their enrollment and registration process by **Dr. Deepak Batham**.
- 6. **Dr. P.K. Singhal**, Controller of Examination gave general instructions about the examination, its importance, and the examination process. He also discussed the evaluation criteria and promotion criteria and importance of quiz-assignment, mid sem and end sem examination, and the calculation of SGPA and CGPA.
- 7. Information related to NSS, its importance and activities as well as Different club and its activities in the institute and Departmental Newsletter was discussed by **Ms. Pooja Sahoo.**
- 8. **Prof. Madhav Singh** introduced about mentor mentee meeting and its importance to the students.
- 9. **Dr. Sushmita Chaudhari** introduced various feedbacks and their importance in the teaching-learning process. She also motivated the students to participate in feedback activities and consider this a responsibility.
- 10. The importance of attending special or remedial classes to solve problems during the lecture was given by **Dr. R P Narwaria**.
- 11. **Dr. Vikas Mahor** discussed the alumni cell of the MITS and its importance. He also introduced them to how they can interact with the alumni of MITS.
- 12. The faculty members of the department, after that, shared their responsibilities with the students. Each of them motivated the students to enhanced their skills at MITS.

The meeting ended with vote of thanks by **Dr. Sushmita Chaudhari.**

Afternoon Session:

A department lab visit was conducted. All the lab staffs introduced themselves and briefed about their respective labs going to conduct this semester.

The following faculty members and staff members were present-

- 1. Dr. P. K. Singhal
- 2. Dr. Laxmi Shrivastava
- 3. Dr. Vandana Vikas Thakre
- 4. Dr. Ravindra Pratap Narwariya
- 5. Dr. Karuna Markam
- 6. Prof. Madhav Singh
- 7. Prof. Pooja Sahoo
- 8. Prof. Deep Kishore Parsediya
- 9. Dr. Hemant Choubey
- 10. Dr. Deepak Batham
- 11. Dr. Sushmita Chaudhari
- 12. Dr. Varun Sharma
- 13. Dr. Shubhi Kansal
- 14. Mr. D. S. Tomar (Lab staff)
- 15. Mr. Manoj Golya (Lab staff)
- 16. Mr. Sujan Singh Jadon (Lab Staff)

Dr. Rahul Dubey

Class Coordinator 1st yr EC (A)

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Dr. Sushmita Chaudhari

Class Coordinator 1st yrEC (B)

Prof. Pooja Sahoo Class Coordinator 1st yr ET

Dr. Vandana Vikas Thakre HOD

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Enclosure-

- 1. Snapshots of the orientation programme.
- 2. Attached Attendance Sheet Snapshots.

Snapshots of the Program



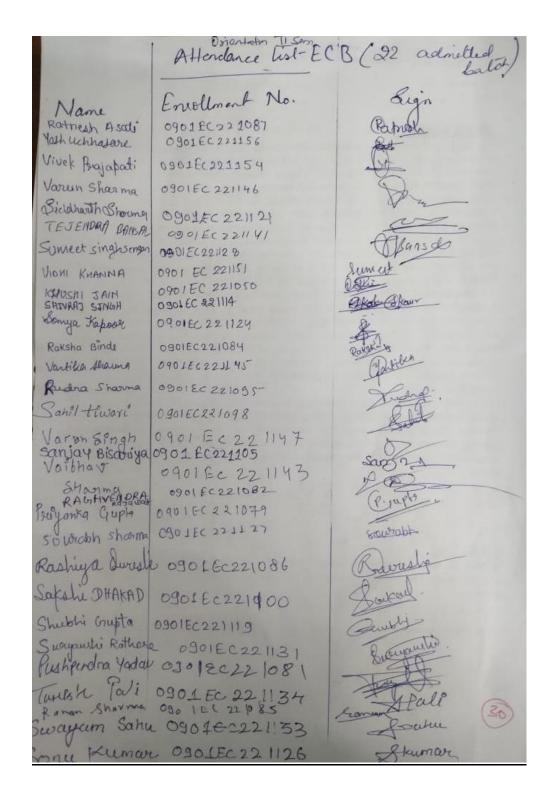






Snapshot of Students Attendance 1st Year EC (II Sem)

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Snapshot of Students Attendance 1st Year ET (II Sem)

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Dr. Rahul Dubey Class Coordinator 1st yr EC (A) Quilimila

Dr. Sushmita Chaudhari Class Coordinator 1st yrEC (B) Prof. Pooja Sahoo Class Coordinator 1^{st} yr ET

Dr. Vandana Vikas Thakre HOD

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