

**MADHAV INSTITUTE OF TECHNOLOGY & SCIENCE, GWALIOR
(A Govt. Aided UGC Autonomous Institute, Affiliated to RGPV, Bhopal)**

NAAC Accredited with A++ Grade

Electronics Engineering department

Report of Induction Program of 1st Year ET

Session: July-December 2023
Induction Program Date: 20-09-2023
Timing: 11:00 AM to 5:30 PM
Topic: Induction Program for 1st Year ET (I- Semester)
Number of Students Present: 72
Topic Discussed:

1. Students were welcomed to the department. The introduction about the department, branch, faculty with their various responsibilities, and the class coordinators were given by **Dr. R. P. Narwaria**. All the authorities, like Dean Academics, Dean Student Welfare, Registrar, Proctor, Controller of Exam, HoD, Student Counselor, Girl Grievance Cell, Accounts Officer, Training and Placement Officer etc., were introduced to contact whenever needed by the students.
2. After that, **Dr. Vandana Vikas Thakare**, HoD Department of Electronics Engineering, gave a welcome address. She also motivated the students to adapt themselves to the learning mode. She also advised the students not to be involved in any incidence of ragging and emphasized to attend classes regularly. Also, she has given an introduction of OBE and efforts made by the institute for student's overall development like student chapter IETE.
3. **Dr. Rahul Dubey** discussed the scheme & syllabus of all semesters.
4. **Dr. P K Singhal**, Controller of Examination gave general instructions about the examination, its importance, and the examination process. He also discussed the evaluation criteria and promotion criteria and importance of quiz-assignment, mid sem and end sem examination, and the calculation of SGPA and CGPA.
5. The importance of attending special or remedial classes to solve problems during the lecture was given by **Dr. R P Narwaria**.
6. **Prof. Madhav Singh** introduced various feedbacks and their importance in the teaching-learning process. He also motivated the students to participate in feedback activities and consider this a responsibility.
7. **Dr. Deepak Batham** discussed an introduction to Professional Development (PD) activity and its criteria for earning marks in 8th semester. Also, he encourages students to participate in the activity and events organized by the Institute and earn certificates in different criterias.
8. A brief introduction about the Swayam/NPTEL/NEC courses, their enrollment and registration process has been discussed by Prof. **Deep Parsediya**.
9. The faculty members of the department, after that, introduced themselves and shared their responsibilities. Each of them motivated the students to excel in their skills at MITS.
10. **Dr. Shushmita Chaudhary** introduced and discussed the moodle platform
11. A activity on universal human values was **Mr. Sandeep Pradhan**.

12. The meeting ended with a vote of thanks by **Dr. Shubhi Kansal**.

The following faculty and staff members were present-

1. Dr. P. K. Singhal
2. Dr. LaxmiShrivastav
3. Dr. Vandana Vikas Thakare
4. Dr. KarunaMarkam
5. Dr. RavindraPratapNarwaria
6. Prof. Madhav Singh
7. Prof. PoojaSahoo
8. Prof. Deep Kishore Parsediya
9. Dr. Deepak Batham
10. Dr. Rahul Dubey
11. Dr. Hemant Chaubey
12. Dr. Shushmita Chaudhary
13. Dr. ShubhiKansal
14. Dr. Varun Sharma
15. Mr. D. S. Tomar (Lab staff)
16. Mr. Sujan Singh Jadon (Lab Staff)
17. Mr. Manoj Golya (Lab Staff)



Dr. R. P. Narwaria
Class Coordinator, ET



Dr. Vandana Vikas Thakare
HoD

Enclosure-

1. Snapshots of the Induction Program







