



MADHAV INSTITUTE OF TECHNOLOGY & SCIENCE GWALIOR

(A Govt. Aided UGC Autonomous & NAAC Accredited Institute, Affiliated to R.G.P.V. Bhopal)

Near Gola Ka Mandir, Gwalior-474005; www.mitsgwalior.in

Department of Management

Minutes of Meeting: Board of Studies (BoS) for MBA

Date: 28/10/2022

The Meeting of Board of Studies (BoS) for MBA two year programme in Department of Management was held on 28th October, 2022 (02:00 P.M. onwards) through online method (Google meet link: <https://meet.google.com/nsr-wuyy-bkn?hs=151>). Following members are in BOS:

- | | |
|---|-----------------|
| 1. Prof. Manish Kumar Sagar, Professor & Head,
Department of Management, MITS Gwalior | Chairman |
| 2. Dr. Umesh Holani, Professor,
Department of Management Studies, Jiwaji University, Gwalior
(<i>Nominee from Jiwaji University, Gwalior</i>) | External Member |
| 3. Prof. Anand Kumar Jaiswal, Professor,
IIM –Ahmedabad | External Member |
| 4. Prof. Rajendra Sahu, Professor,
Department of Management, ABV-IIIITM, Gwalior- 474015. | External Member |
| 5. Ms. Neetu Jain, General Manager,
SKF India Ltd., Bangalore (<i>Representative from Industry</i>) | External Member |
| 6. Mr. Trilok Pratap Singh, Assistant Professor,
Department of Management, MITS Gwalior | Member |
| 7. Dr. Monica C. Bhadoriya, Assistant Professor,
Department of Management, MITS Gwalior | Member |
| 8. Mr. Ashvini Kumar Shrivastava, Assistant Professor,
Department of Management, MITS Gwalior | Member |
| 9. Ms. Pooja Saikia, Assistant Professor,
Department of Management, MITS Gwalior | Member |
| 10. Ms. Riya Goyal, MBA Student Representative | |
| 11. Mr. Kapil Sharma, MBA Student Representative | |

Dr. Umesh Holani, Professor, Prof. Anand Kumar Jaiswal and Ms. Neetu Jain were absent during meeting.

The following points were discussed in the meeting:

Item 1:	<ul style="list-style-type: none">▪ To confirm the minutes of previous BoS meeting held in the month of December 2021➤ <u>The minutes of previous BoS Meeting were summarized.</u>
Item 2:	<ul style="list-style-type: none">▪ To propose the scheme structure of MBA III Semester with the provision of Departmental Electives for the batch admitted in 2021-22.➤ <u>The scheme structure of MBA III Semester (batch admitted in 2021-22) is to be proposed same as the one approved by the BoS in December 2021</u>
Item 3:	<ul style="list-style-type: none">▪ To propose the syllabi for all Departmental Core (DC) Courses of MBA III Semester (for batch admitted in 2021-22) under the flexible curriculum along with their COs➤ <u>The syllabi of all DCs of MBA III Semester (batch admitted in 2021-22) are to be proposed same as those approved by the BoS in December 2021</u>

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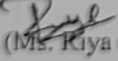
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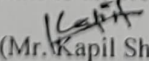
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Item 4:	<ul style="list-style-type: none">To prepare and finalize the syllabi of courses to be offered (for batch admitted in 2021-22) under Departmental Elective (DE) courses for MBA III Semester along with their COs <u>The syllabi for all Departmental Elective (DE) Courses of MBA III Semester (for batches admitted in 2021-22) under the flexible curriculum along with their COs are to be proposed same as those approved by the BoS in December 2021</u>
Item 5:	<ul style="list-style-type: none">To prepare and finalize the syllabus of courses to be offered (for batch admitted in 2021-22) under MAC (Mandatory Audit Course) for MBA III Semester along with its COs <u>The syllabus of Mandatory Audit Course (non-credit course) for MBA III Semester along with the COs under the flexible curriculum (Batch admitted in 2021-22) is to be proposed same as the one approved by the BoS in December 2021</u>
Item 6:	<ul style="list-style-type: none">To review, prepare, finalize and recommend the scheme structure of MBA I Semester (Batch admitted in 2022-23). <u>The scheme structure of MBA I Semester (batch admitted in 2022-23) were reviewed, approved and recommended by the BoS for the approval of Academic Council.</u> [Scheme Structure for the same is attached in <u>Annexure-1</u>]
Item 7:	<ul style="list-style-type: none">To review, prepare, finalize and recommend the syllabus for all Departmental Core (DC) Courses of MBA I Semester (for batch admitted in 2022-23) under the flexible curriculum along with their COs <u>The syllabi of all DCs of MBA I Semester (batch admitted in 2022-23) were reviewed, approved and recommended by the BoS for the approval of Academic Council.</u> [Syllabi of courses for the same is attached in <u>Annexure-3</u>]
Item 8:	<ul style="list-style-type: none">To propose the list of courses to be offered under Departmental Elective (DE) courses for MBA (for batch admitted in 2022-23). <u>The list of DEs to be offered for MBA (batch admitted in 2022-23) was reviewed, approved and recommended by the BoS for the approval of Academic Council</u> [List of courses for the same is attached in <u>Annexure-2</u>]
Item 9:	<ul style="list-style-type: none">To review, prepare, finalize and recommend the syllabus for MAC (Mandatory Audit Course) of MBA I Semester (for batch admitted in 2022-23) under the flexible curriculum along with its COs <u>The syllabus of Mandatory Audit Course (non-credit course) for MBA I Semester along with the COs under the flexible curriculum (Batch admitted in 2022-23) was reviewed, approved and recommended by the BoS for the approval of Academic Council.</u> [Syllabus for MAC Courses of MBA I Semester is attached in <u>Annexure-4</u>]

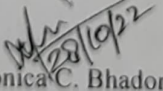
The BoS was finished with vote of thanks to all present members.

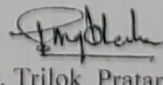

(Ms. Riya Goyal)
Member


(Mr. Kapil Sharma)
Member

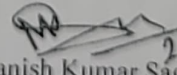

(Ms. Pooja Saikia)
Member



(Mr. Ashvini K. Shrivastava)
Member


(Dr. Monica C. Bhadoriya)
Member


(Dr. Trilok Pratap Singh)
Member

[Online present]
(Prof. Rajendra Sahu)
Member


(Prof. Manish Kumar Sagar)
Chairman


DEAN (ACADEMICS)
M.I.T.S
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MADHAV INSTITUTE OF TECHNOLOGY & SCIENCE, GWALIOR

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COURSE SCHEME & SYLLABUS FOR MASTER OF BUSINESS ADMINISTRATION PROGRAM (Effective from Session 2022-23)

Programme Outline

1. MBA program is of two years' duration divided into four semesters.
2. The program consists of **Departmental Core courses (DCs)** along with **six Departmental Electives (DEs)**, **minor and major internship/project having credits and Mandatory Audit Courses (MAC)** which are non-credit courses. Summary as follows:

S. No.	Course Category	Credits
1	DC	51
2	DE	18
3	Minor Internship/Project	04
4	Major Internship/Project	12
Total Credits		85

S. No.	Semester	Credits
1	Semester 1	21
2	Semester 2	21
3	Semester 3	25
4	Semester 4	18

3. In first three semesters, students will have to pass one Mandatory Audit Course (MAC) apart from the DCs & DEs. Department will conduct lectures in blended mode for MAC. In the I Semester, result will be provided by the department to the Examination Cell on the basis of continuous evaluation to include these grades in the final mark sheets.
4. At the end of the II Semester, the student will undergo Summer Internship/Minor Project of 6-8 weeks' duration in a professional organization. After completion of the Summer Internship/Minor Project, the student will present a report and face a viva-voce for evaluation in III Semester.
5. **From II semester onwards**, each student has to opt for electives from the available buckets of DEs.
6. While choosing electives, students will be mentored and they will fill a form with their final electives well in advance before starting of respective semesters.
7. At the end of the fourth semester, there will be full time Internship/ Major Project of 18- 24 weeks based on business research in connection with any reputed organization along with DEs which will run through SWAYAM / NPTEL /MOOC/ COURSERA based learning platform (with credit transfer facility).
8. The students will be evaluated on the basis of Mid Semester Exams, Quiz and Assignment (40% weightage), Personality Overview (10% weightage) and End Semester Examination (50% weightage). In the case of MOOCs, the students will be evaluated on the basis of End Exam (75% weightage) and assignment (25% weightage).
9. Contact hours per week consist of L: Lecture, T: Tutorial, P: Practical

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Master of Business Administration (MBA) (2 Year Program) (Semester – I) **For batch admitted in Academic Session 2022-23**

Scheme of Examination

S. No.	Course Category	Subject Code	Subject Name	Maximum Marks Allotted						Total Marks	Contact Hours per week			Total Credits	Mode of Teaching (Offline/Online)	Mode of Exam.	
				Theory Slot			Practical Slot				L	T	P				
				End Term Evaluation		Continuous Evaluation	Continuous Evaluation		Internal								External
				End Sem Assessment	Personality Overview	Mid Sem. Exam	Quiz/Assignment										
1.	DC	701001	Principles of Management	50	10	20	20	-	-	100	3	-	0	3	Offline	PP	
2.	DC	701002	Organizational Behaviour	50	10	20	20	-	-	100	3	-	0	3	Offline	PP	
3.	DC	701003	Business Statistics & Research Methodology	50	10	20	20	-	-	100	3	-	0	3	Offline	PP	
4.	DC	701004	Marketing Management	50	10	20	20	-	-	100	3	-	0	3	Offline	PP	
5.	DC	701005	Operations Management	50	10	20	20	-	-	100	3	-	0	3	Offline	PP	
6.	DC	701006	Accounting and Financial Management	50	10	20	20	-	-	100	3	-	0	3	Offline	PP	
7.	DC	701007	IT for Managers	50	10	20	20	-	-	100	3	-	0	3	Offline	PP	
Total				350	70	140	140	-	-	700	21	-	0	21			
8.	IMAC	MC7001	Business Communication & Skills	-	10	20	20	50	-	100	-	-	2	-	Blended	AO	

*MAC: Mandatory Audit Course will be compulsory to pass which will be a mandate to award the final degree.

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Master of Business Administration (MBA) (2 Year Program) (Semester –II) **For batch admitted in Academic Session 2022-2** Tentative Scheme of Examination

S. No.	Course Category	Subject Code	Subject Name	Maximum Marks Allotted						Total Marks	Contact Hours per week			Total Credits	Mode of Teaching (Offline/ Online)	Mode of Exam.	
				Theory Slot			Practical Slot				L	T	P				
				End Term Evaluation		Continuous Evaluation	Continuous Evaluation		Internal								External
				End Sem Assessment	Personality Overview	Mid Sem. Exam	Quiz/ Assignment										
1.	DC	702001	Human Resource Management	50	10	20	20	-	-	100	3	-	0	3	Offline	PP	
2.	DC	702002	Managerial Economics	50	10	20	20	-	-	100	3	-	0	3	Offline	PP	
3.	DC	702003	Technology Management	50	10	20	20	-	-	100	3	-	0	3	Offline	PP	
4.	DC	702004	Data Science for Managers	50	10	20	20	-	-	100	3	-	0	3	Offline	PP	
5.	DC	702005	Business Analytics	50	10	20	20	-	-	100	3	-	0	3	Offline	PP	
6.	DC	702006	Legal Aspects of Business	50	10	20	20	-	-	100	3	-	0	3	Offline	PP	
7.	DE	DE1	Departmental Elective-I	50	10	20	20	-	-	100	3	-	0	3	Offline	PP	
Total				350	70	140	140	-	-	700	21	-	0	21	-		
8.	MAC	MC7002	Corporate Governance & Business Ethics	50	10	20	20	-	-	100	2	-	-	-	Blended	MCQ	

*MAC: Mandatory Audit Course will be compulsory to pass which will be a mandate to award the final degree.

45-60 Days Internship/Project in any Organization or Industry in summer break just after II semester. Evaluation will be done in III semester by Viva Voice, Presentation with Report Submission and Certification.

P. J.

Abhinav

M. S.

Srinivasan

J.M.S.
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Master of Business Administration (MBA) (2 Year Program) (Semester – III) **For batch admitted in Academic Session 2022-23**

Tentative Scheme of Examination

S. No.	Course Category	Subject Code	Subject Name	Maximum Marks Allotted						Total Marks	Contact Hours per week			Total Credits	Mode of Teaching (Offline/ Online)	Mode of Exam.
				Theory Slot			Practical Slot				L	T	P			
				End Term Evaluation		Continuous Evaluation		Continuous Evaluation								
				End Sem Assessment	Personality Overview	Mid Sem. Exam	Quiz/ Assignment	Internal	External							
1.	DC	703001	Project Management	50	10	20	20	-	-	100	3	-	0	3	Offline	PP
2.	DC	703002	Strategic Management	50	10	20	20	-	-	100	3	-	0	3	Offline	PP
3.	DC	703003	International Business	50	10	20	20	-	-	100	3	-	0	3	Offline	PP
4.	DC	703004	Decision Modeling	50	10	20	20	-	-	100	3	-	0	3	Offline	PP
5.	DE	DE2	Departmental Elective-II	50	10	20	20	-	-	100	3	-	0	3	Offline	PP
6.	DE	DE3	Departmental Elective-III	50	10	20	20	-	-	100	3	-	0	3	Offline	PP
7.	DE	DE4	Departmental Elective-IV	50	10	20	20	-	-	100	3	-	0	3	Offline	PP
8.	DC	703005	Summer Internship/ Case Study Based Minor Project (6-8 Weeks)	-	-	-	-	75	75	150	-	-	4	4	-	AO
Total				350	700202	140	140	75	75	850	21	-	4	25	-	
9.	MAC	MC7003	Entrepreneurship & Innovation	50	10	20	20	-	-	100	2	-	-	-	Blended	MCQ

*MAC: Mandatory Audit Course will be compulsory to pass which will be a mandate to award the final degree.

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Master of Business Administration (MBA) (2 Year Program) (Semester –IV) **For batch admitted in Academic Session 2022-23**

Tentative Scheme of Examination

S. No.	Course Category	Subject Code	Subject Name	Maximum Marks Allotted						Total Marks	Contact Hours per week			Total Credits	Mode of Teaching (Offline/ Online)	Mode of Exam.
				Theory Slot			Practical Slot				L	T	P			
				End Term Evaluation		Continuous Evaluation	Continuous Evaluation		Internal							
				End Sem Assessment	Personality Overview	Mid Sem. Exam	Quiz/ Assignment									
1.	DE*	DES	Departmental Elective-V	75	-	-	25	-	-	100	3	-	-	3	Online	MCQ
2.	DE*	DE6	Departmental Elective-VI	75	-	-	25	-	-	100	3	-	-	3	Online	MCQ
3.	DC	704003	**Summer Internship/ Case Study Based Major Project (18-24 Weeks)	-	-	-	-	200	200	400	-	-	12	12	-	AO
Total				150	-	-	50	200	200	600	6	-	12	18	-	-

DE (MOOC) will run through SWAYAM / NPTEL / MOOC / COURSERA based learning platform (with credit transfer facility, MOOC course will be treated as the course of open nature and the pool of courses will be decided by the department/BoS.

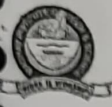
**Students can get attached with any reputed organization for Major Project or to work upon any real time Business problem. Students can go for internship for full semester or can join company early as intern after placement.

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Amwila *ms* *Dr. B. K. S.*



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Anrrexure- 2

*LIST OF DEPARTMENTAL ELECTIVES (DEs)

	Business Analytics	Finance & Accounting	Human Resource	Information Technology	Marketing	Production & Operations
E1	Design Thinking	Financial Institutions and Markets	Leadership & Team Effectiveness	Decision Support System	Consumer Behaviour	Total Quality Management
E2	Quantitative Methods in Management	Corporate Tax and Planning	e-HRM	Data Mining & Business Intelligence	Service Marketing	Supply Chain Management
E3	Artificial Intelligence	Management of Commercial Banking	Industrial Relations & Labour Law	Strategy for Internet Economy	Product & Brand Management	Service Operation Management
	Big Data Analytics	Working Capital Management	Managing Human Capital	Strategic Management for IS	Digital Marketing	Operations Strategy
E5	MCDM Techniques Using R	Financial Derivatives & Risk Management	Managing Change in Organization	E-Business	Sales and Distribution Management	Management of Inventory Systems
E6	Decision making with spreadsheet	Investment Analysis & Portfolio Management	Talent Acquisition and Management	IT Consulting	Retail Management	Six Sigma

*The list is tentative and subject to change as and when needed depending on the availability on SWAYAM / NPTEL / MOOC / COURSEERA based learning platform and/or the industrial demand / current practices.

Signature

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