



# MADHAV INSTITUTE OF TECHNOLOGY & SCIENCE, GWALIOR

(A Govt. Aided UGC Autonomous Institute affiliated to RGPV, Bhopal)

NAAC Accredited with A++ Grade

## Department of Mechanical Engineering

Reference No. :

Date: 07/01/2026

**Subject- Report on Orientation Programme for II Semester Students (Jan-June 2026 session) in Mechanical Engineering Department**

As per order **Pro-VC/MP/2025/804 dated 18-12-2025**, the Mechanical Engineering Department organized a **One-Day Orientation Programme** for **II Semester students** on **05 January 2026**. The objective of the programme was to familiarize students with the academic structure, curriculum, evaluation process, professional development components, and departmental expectations, thereby enabling a smooth transition into the new semester.

The programme details are as follows;

**Date of Notice:** 24/12/2025

**Programme Date:** 05/01/2026

**Time:** 10:00 AM to 02:45 PM

**Venue:** Room No. 112

**Semester:** II Semester

**Class Coordinator:** Prof. Sharad Agrawal

**Orientation Programme Coordinator:** Dr. Jyoti Vimal

**Head, Mechanical Engineering Department:** Dr. C. S. Malvi

**Total no of student present** =32

**Total no of student present** =35

### Objectives of the Orientation Programme

The key objectives of the programme were:

- To orient students about the **academic calendar, curriculum, and evaluation process**
- To explain **Outcome-Based Education (OBE)** and its implementation
- To highlight the importance of **regular attendance, discipline, and academic ethics**
- To create awareness about **internships, projects, entrepreneurship, placements, and higher studies**
- To motivate students towards **professional development, extracurricular activities, and student chapters**
- To obtain **student feedback** for continuous improvement

### Programme Schedule and Proceedings

S. No.	Class	Time	Topic	Faculty
1.	<b>II Sem</b>	10:00AM-10:30AM	Offline Registration	Prof Sharad Agrawal
2.		10:30AM-10:45AM	Address by Head	Dr. C.S.Malvi
3.		10:45AM -11:00AM	-Discussion on Academic Calendar -Time table - Importance of attending regular classes -- Discussion on evaluation & examination Process and Summer Semester	Prof B.K. Pandey Dr Jyoti Vimal
4.		11:00AM-11:30AM	-Briefing about Curriculum, Syllabus, Scheme & Dynamic Content - New mechanism for conduction and evaluation of quiz under continuous evaluation - Updated guidelines for MAC and semester proficiency - Briefing about remedial/special/additional classes	Prof. Vedansh Chaturvedi
5.		11:30AM -11:45AM	Outcome- Based education (OBE) What, Why and How	Dr.Nitin Upadhyay Dr. Surendra K Chourasiya
6.		12:45PM-12:00PM	Importance of Feedback Importance of Mentor-mentee Scheme Briefing about the Academic Bank of Credit (ABC)	Dr. Amit Ahirwar Dr Sunita Sharma
7.		12:00PM -12:10PM	Need of participation in students chapter and clubs activities Professional certification courses and its importance	Dr. Surendra K Chourasiya
8.		12:10PM -12:25PM	Briefing about the “Professional Development” component ( Extracurricular activities and related credit arrangement)	Dr M.K.Gaur Dr. M. K. Sagar Prof.R.P.Kori
9.		12:25PM -12:40PM	Importance and mechanism of Internship/ Project/Entrepreneurship	Prof Vaibhav Shivhare Prof.R.P.Kori
10.		12:40PM -1:00PM	Support for Placement/Higher Studies/Competitive Exam	Prof. Sharad Agrawal Dr Pratesh Jayayswal

11.		1:00PM-1:15PM	Discipline and Code of conduct.	Prof Vaibhav Shivhare Dr Vishal Chaoudhary
12.		1:15PM -1:30PM	An interaction about meritorious/achiever/placed students of the department, enter.	Prof. Sharad Agrawal Dr.G.Norkey
13.		1:30PM- 2:00PM	Briefing about professional ethics to be followed in <ul style="list-style-type: none"> <li>• Research Paper Publication</li> <li>• Report writing for various projects/internship, assignment etc.</li> <li>• Technical/Interview test for placement etc</li> <li>• Minor/Quiz/Major examination</li> <li>• Submission of false or photo shopped documents (such as medical certificates, internship certificates etc)</li> <li>• Any other points the departments wants to cover in this point</li> </ul>	Dr Amit Ahrwar Dr. Gavendra Norkay Dr.Nitin Upadhyay
14.		2:00PM-2:45PM	Feedback on Orientation Program	Prof Sharad Agrawal

The programme commenced with **offline registration** of students by Prof. Sharad Agrawal **Class Coordinator** followed by an inaugural address by the **Dr. C. S. Malvi**, who welcomed the students and emphasized discipline, dedication, and academic excellence.

Subsequent sessions covered a wide range of academic and professional topics, including:

- Academic calendar, timetable, evaluation and examination process, and summer semester guidelines
- Curriculum structure, syllabus, scheme, dynamic content, continuous evaluation, quizzes, MAC, semester proficiency, and remedial/special classes
- Outcome-Based Education (OBE): its concept, necessity, and implementation
- Importance of student feedback, mentor–mentee scheme, and Academic Bank of Credits (ABC)
- Role of student chapters, clubs, and professional certification courses
- Professional Development components, including **extracurricular activities and credit arrangements**
- Importance and mechanism of **internships, projects, and entrepreneurship**
- Support systems for **placements, higher studies, and competitive examinations**

- Discipline, code of conduct, and departmental expectations
- Interaction session with **meritorious, achiever, and placed students**
- Professional ethics related to research publications, report writing, examinations, placement processes, and submission of authentic documents

The programme concluded with a **feedback session**, where students shared their views and suggestions regarding the orientation programme.

### **Outcome of the Programme**

The Orientation Programme was highly beneficial and successful in:

- Clarifying academic and administrative processes
- Enhancing student awareness about professional and ethical responsibilities
- Motivating students towards holistic development
- Strengthening interaction between students and faculty members

Students actively participated throughout the programme and expressed satisfaction with the information and guidance provided.

The Mechanical Engineering Department successfully conducted the Orientation Programme for II Semester students as per the scheduled plan. The programme effectively met its objectives and provided a strong foundation for students to begin the semester with clarity, confidence, and motivation.



**(Dr. Jyoti Vimal)**  
**Orientation Program Coordinator**



**( Dr. C. S. Malvi)**  
**HMED**

### **Encl:**

1. Attendance List
2. Snap Shot

## Attendance List



**माधव प्रौद्योगिकी एवं विज्ञान संस्थान, ग्वालियर (म.प्र.), भारत**  
**MADHAV INSTITUTE OF TECHNOLOGY & SCIENCE, GWALIOR (M.P.), INDIA**

Deemed University  
 Declared under District category by Ministry of Education, Government of India  
 NAAC ACCREDITED WITH A++ GRADE

**Centre/Department Name: Mechanical Engineering**  
**Programme Name, B. Tech I Year 2025-26**  
**"SEMESTER REGISTRATION II SEM ATTENDANCE SHEET"**

S. No.	Name of the Student	Enrollment No.	Signature
1.	AABHAS TIWARI	BTME25O1001	<i>A. Tiwari</i>
2.	ABHAY SHARMA	BTME25O1002	<i>Abhay Sharma</i>
3.	ABHAY SINGH RAJAWAT	BTME25O1003	<i>Abhay Singh</i>
4.	ABHINAV DIXIT	BTME25O1004	<i>Abhinav Dixit</i>
5.	ABHISHEK DHAKAR	BTME25O1005	<i>Abhishek</i>
6.	ABHISHEK RATHORE	BTME25O1006	<i>Abhishek</i>
7.	ABHISHEK RATHORE	BTME25O1007	A
8.	ABHISHEK SEN	BTME25O1008	A
9.	ABHISHEK SHARMA	BTME25O1009	<i>Abhishek</i>
10.	ADITYA PURCHIT	BTME25O1010	A
11.	AJAY RATHORE	BTME25O1011	A
12.	ANKIT SHARMA	BTME25O1012	A
13.	ANKUSH SINGH	BTME25O1013	A
14.	ANUBHAV SINGH PAWARYA	BTME25O1014	<i>Anubhav</i>
15.	ANUP TYAGI	BTME25O1015	<i>Anup</i>
16.	ARAYANT SINGH BAGHEL	BTME25O1016	A
17.	ARCHISHMAN SINGH BHADORIA	BTME25O1017	<i>Archishman</i>
18.	AYUSH TIWARI	BTME25O1018	A
19.	BAI RAJ SINGH BHATI	BTME25O1019	A
20.	CHINMAY JAPE	BTME25O1020	<i>Chinmay J</i>
21.	DAKSH TIKERYA	BTME25O1021	A
22.	DIVYA BAIS	BTME25O1022	<i>Divya</i>
23.	DIVYANSH JAIN	BTME25O1023	A
24.	DIVYANSHI SUR	BTME25O1024	A



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S. No.	Name of the Student	Enrollment No.	Signature
25.	EKLAVYA SHARMA	BTME2501025	
26.	GAURAV SHUKLA	BTME2501026	A
27.	GEETANJALI PRAJAPATI	BTME2501027	
28.	GYANENDRA KUMAR KOONGAR	BTME2501028	
29.	HARSH SHARMA	BTME2501029	A
30.	HARSHALI MANJHI	BTME2501030	A
31.	HARSHIT SHAH	BTME2501031	A
32.	HARSHIT TIWARI	BTME2501032	A
33.	HARSHVARDHAN SINGH PANWAR	BTME2501033	
34.	ISHAN SHARMA	BTME2501034	
35.	JANAKI YADAV	BTME2501035	
36.	JATIN TYAGI	BTME2501036	
37.	LAKSHYA JAIN	BTME2501037	
38.	LALIT TIWARI	BTME2501038	
39.	MOHIT GAUTAM	BTME2501039	A
40.	NAGENDRA SINGH BHADORIYA	BTME2501040	
41.	NARENDRA BHARTI	BTME2501041	
42.	NIKUNJ SHRIVASTAVA	BTME2501042	
43.	PAWAN SINGH TOMAR	BTME2501043	A
44.	PRANAV PARASHAR	BTME2501044	A
45.	PRANKUR MAVAI	BTME2501045	
46.	PRINCE BHARTI AHERWAR	BTME2501046	A
47.	RAHUL AHERWAR	BTME2501047	A
48.	RIDDHIMA KHARE	BTME2501048	A
49.	ROHAN PRATAP SINGH TOMAR	BTME2501049	A
50.	RUDRA SHARMA	BTME2501050	
51.	SANSKAR TYAGI	BTME2501051	



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S. No.	Name of the Student	Enrollment No.	Signature
52.	SARTHAK PARMAR	BTME2501052	A
53.	SATVIK PHALSWAL	BTME2501053	A
54.	SATYA HARSH THAKUR	BTME2501054	A
55.	SATYABHAN SINGH RATHORE	BTME2501055	<i>Satya</i>
56.	SHALINI SHARMA	BTME2501056	A
57.	SHIV RAMNANI	BTME2501057	<i>Shiv</i>
58.	SHIVANSH SINGH THAKUR	BTME2501058	A
59.	SHRIDHAR VYAS	BTME2501059	A
60.	SUHANI SHEVHARE	BTME2501060	<i>Suhani</i>
61.	TAUSIF KHAN	BTME2501061	<i>Tausif</i>
62.	UNNATI CHAUBEY	BTME2501062	A
63.	VANI JAIN	BTME2501063	A
64.	VIKESH SINGH	BTME2501064	A
65.	VISHAL SINGH RATHORE	BTME2501065	<i>Vishal</i>
66.	YASHWANT KURMI	BTME2501066	A
67.	RASHVI SINGH	BTME2501067	A

Total Present - 32

Total Absent - 35

Total - 67



## Snap Shot





