



The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution:

Preamble:

Institute is managed by Scindia Engineering College Society (SECS) which is registered under the Societies Registration Act No. 53 of 1950 (no. 337 of 1956). The Institute functions under the chairmanship and guidance of the H.H. Jyotiraditya M. Scindia, Educationalist and other BoG Members. The Board of Governors of the Institute is as per UGC & AICTE guidelines consisting the leaders in the area of academics, education and other profession. The Institute is locally administered by Director of the Institute with other faculty members holding the significant administrative and academics responsibilities or as a part of academic & administrative committees (as per organizational chart of the Institute). The role and responsibilities of each functionary are defined and same are available on Institute website. The following Vision, Mission, branding Statement and value framework is aligned with the perspective plan of the Institute and collectively prepared with the participation of BoG Members and faculty members considering the SWOT analysis, vision plan of each department and feedback from stakeholders:

Vision of The Institution : <http://mitsgwalior.in/vision.php>

“To create world class quality Engineers and Technocrats capable of providing leadership in all spheres of life and society “

Mission of The Institution: <http://mitsgwalior.in/vision.php>

- To provide quality education in technical and allied disciplines.
- To organize and arrange innovative courses in Engineering and Technology.
- To arrange vocational courses in the upcoming fields and innovative subjects to meet global advancement.
- To promote research in the fields of Technology and Science.

The Institute has also defined its branding statement and moving ahead via taking in to reference the SWOT analysis:

Branding Statement: <http://mitsgwalior.in/index.php>

“Mission to Innovate Technology for Society”



VALUES FRAMEWORK

- Contributing to National Development
- Fostering Global Competencies among Students
- Inculcating a Value System among Students
- Promoting the Use of Innovative Technologies in Teaching Learning
- Quest for Excellence

Governance:

Board of Governor's: <http://mitsgwalior.in/bog.php>

1. H.H. Jyotiraditya M. Scindia, Educationalist, Chairman
2. Shri A. K. Bajoria, President & Director JK Tyre & Industries, Member
3. Er. Ramesh Agrawal, former M.L.A, Member
4. Shri Prashant Mehta, Former Director General, Academy of Administration, Bhopal, Member
5. Prof. D.P. Agrawal, Former Chairman Union Public Service Commission(UPSC) India, Member
6. Prof. K. K. Aggarwal, Former Vice Chancellor Guru Govind Singh Indraprastha University, Member
7. Shrimant Yuvraj Mahanaaryaman J. Scindia , Associate at Boston Consulting Group
8. Shri. Pashupathy Gopalan, Co-Chairman & CEO, SunEdison
9. Er. Lokesh Saxena, Managing Director DISA India Limited, Member
10. Vice Chancellor, Rajiv Gandhi Proudयोगiki Vishwavidyalaya (RGPV) Bhopal, Member
11. Principal Secretary, Deptt. of Manpower Planning & Technical Education, M.P. Govt. Bhopal, Member
12. Principal Secretary, Deptt. of Finance, M.P. Govt. Bhopal, Member
13. Director, Directorate of Technical Education, M.P. Govt. Bhopal, Member
14. All India Council for Technical Education (AICTE) Nominee, Member
15. University Grants Commission (UGC) Nominee, Member
16. Faculty Representatives nominated by Director
17. Dr. Rajindra Kumar Pandit, Director & Member Secretary



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➤ **Sub Committees of the Board:** <http://mitsgwalior.in/subBoG.php>

Executive Committee	<ul style="list-style-type: none">• Prof. K.K. Aggarwal, Chairman• Er. A.K. Bajoria, Member• Shri Prashant Mehta, Member• Er. Ramesh Agrawal, Member• Director , Member Secretary
Finance Committee	<ul style="list-style-type: none">• Er. A.K. Bajoria, Chairman• H.H. Jyotiraditya M. Scindia, Member• Shri Prashant Mehta, Member• Prof. D.P. Agrawal, Member• Er. Ramesh Agrawal, Member• Shrimant Yuvraj Mahanaaryaman J. Scindia , Member• Director, Member Secretary
IT & IR Committee	<ul style="list-style-type: none">• Shri Prashant Mehta, Chairman• H.H. Jyotiraditya M. Scindia, Member• Er. A.K. Bajoria, Member• Prof. K.K. Aggarwal, Member• Er. Lokesh Saxena, Member• Er. Ramesh Agrawal, Member• Shrimant Yuvraj Mahanaaryaman J. Scindia , Member• Director, Member Secretary
H.R. Committee	<ul style="list-style-type: none">• Prof. K.K. Aggarwal, Chairman• Shri Prashant Mehta, Member• Er. Lokesh Saxena, Member• Er. Ramesh Agrawal, Member• Director, Member Secretary
Alumni Interaction Committee	<ul style="list-style-type: none">• Er. Lokesh Saxena, Chairman• Prof. D.P. Agrawal, Member• Er. Ramesh Agrawal, Member• Director, Member Secretary



Functions and responsibilities of BoG & Sub Committees of Board:

1. Approval of institutional strategic vision, mission and plan - identifying a clear development path for the institution through its long-term perspective plans and annual budgets.
2. Ensure the establishment and monitoring of proper, effective and efficient system of control and accountability to ensure financial sustainability (Including financial and operational controls, risk assessment and management, clear procedures for managing physical and human resources).
3. Monitoring institutional performance and quality assurance arrangements.
4. Are these benchmarked against other institutions (including accreditation, and alignment with national and international quality assurance systems) to show that they are broadly keeping pace with the institutions they would regard as their peers or competitors to ensure and enhance institutional reputation?
5. Put in place suitable arrangements for monitoring the head of the institution's performance.
6. Publication of annual report on institutional performance.
7. Maintain, and publicly disclose, a register of interests of members of its governing body.
8. Conducted in an open a manner, and does it provide as much information as possible to students, faculty, the general public and potential employers on all aspects of institutional activity related to academic, performance, finance and management.
9. Able to carry out its primary accountabilities effectively and efficiently and ensure the confidence of its stakeholders and constituents?
10. Maintain the rigorous and transparent recruitment processes and procedures for governing body members.
11. actively involved independent members and is the institution free from direct political interference to ensure academic freedom and focus on long term educational objectives?
12. Define the role and responsibilities of the Chair of the Governing Body, the Head of the Institution and the Member Secretary serving the governing body.
13. Ensure the conduction of Governing Body meeting.
14. Keep their effectiveness under regular review and in reviewing its performance of the institution as a whole in meeting its long-term strategic objectives and its short-term indicators of performance/success.
15. Ensure that new members are properly inducted, and existing members receive opportunities for further development as deemed necessary.
16. Ensure regulatory compliance and, subject to this, take all final decision on matters of fundamental concern to the institution. Regulatory compliance include demonstrating compliance with the 'not-for profit' purpose of the education institutions.



Perspective Plan

The Perspective Plan of the Institute is prepared for the development up to 2023 through participation of BoG Members and faculty members considering the SWOT analysis, vision plan of each department and feedback from stakeholders. Following are the Specific Objectives & Targets (Interventions) of the perspective plan:

- A. Governance, Leadership & Management
- B. Quality Assurance
- C. Curriculum Reform
- D. Teaching Learning & Evaluation Process
- E. Research, Development, Innovations & Professional practices
- F. Human Resources Empowerment
- G. Technical & Internal Support system
- H. Students Support & Progression
- I. Infrastructure, learning Resources, Facilities
- J. Engagement with alumni, Industry & society
- K. Diversity, Outreach & Extension
- L. Advanced frontiers of knowledge & Educational Areas
- M. Internationalization
- N. Broaden funding base
- O. Continuous Improvement

As per perspective plan of the Institute, BoG of the Institute has allocated the fund to meet out the target decided for quality education. BoG of the Institute has also decided that funds should not be a hindrance factor to achieve the vision of the Institute. Adequate budget is allocated and expenditure is monitored through finance committee and BoG of the Institute.

Participation of the teachers in the decision-making bodies of the institution

- Internal Quality Assurance Committee
- Academic Council
- Development Cells
 - Academic Development Cell
 - Student Development Cell
- Board of Studies
- Research Committee
- Proctorial Board
- Internal Audit Committee
- Industry-Institute-Interaction Cell
- Library Advisory Committee



- Women Guidance, Grievances and Redressal Committee
- Girls Counselling Cell
- Students Grievances Cell
- Discipline Committee
- Central Purchase Committee
- Anti Ragging Committee as per guidelines of Honorable Supreme Court of India
- Internal Complaint Committee (ICC) for Women (Students & Staff) for Sexual Harassment at workplace
- Hostel Admission Committee
- Building Committee

➤ **Internal Quality Assurance Cell:** <http://mitsgwalior.in/IQAC.php>

To monitor standards of the higher educational institutions the University Grants Commission (UGC) has established the National Assessment and Accreditation Council (NAAC) as an autonomous body, under section 12(ccc) of its Act in September 1994.

According to the 12th Plan guidelines of the UGC for Establishment the **Internal Quality Assurance Cell (IQAC)**, is being constituted in the institute for building a mechanism to ensure a quality culture at the institutional level to develop proper structure and processes to meet the diverse needs of the stakeholders, for continuous improvement.

Chairperson - Dr. R.K. Pandit, Director

External Experts -

1. Prof.(Dr.) I.K. Bhat, Vice Chancellor, Manav Rachna University, Faridabad
2. Dr. Sunil Kumar, Professor, School of Management Studies, IGNOU, New Delhi

Representative of Management -

1. Shri Prashant Mehta, IAS, Member, BOG
2. Er. Ramesh Agrawal, Secretary, SECS & Member, BOG

Teachers

1. Dr. Manjaree Pandit, Professor & Dean Academics
2. Dr. Rajeev Kansal, Professor Civil Engineering & Dean, Student Welfare
3. Dr. Akhilesh Tiwari, Professor & Head, Information Technology
4. Dr. Manoj Kumar Gaur, Professor & Head, Mechanical Engineering
5. Dr. Vandana Vikas Thakre, Associate Professor, Electronics Engineering
6. Prof. Prabhakar Sharma, Assistant Professor (SG), Mathematics & Computing
7. Prof. Praveen Bansal, Assistant Professor, Electrical Engineering
8. Prof. Pooja Sahu, Assistant Professor, Electronics Engineering



Administrative Officers -

1. Er. Vikram Rajput, Training & Placement Officer
2. Shri Dharmendra Gorakhpuri, Finance cum Account Officer
3. Shri Atul Chauhan, Assistant Registrar, IT
4. Smt. Pallavi Shrivastava, Assistant Registrar, H.R. Section

Nominees from Local Society, Students and Alumni -

1. Dr. Keshav Pande, Local Society, Journalist
2. Shri G.D. Ladha, CA, President, Samarpan Health Care & Environment Society, Gwalior
3. Dr. Nameesh Miglani, General Secretary, Sunrise Technical Education Promotional Society

Student Representative

1. Ms. Muskan Gupta, Student
2. Mr. Pranav Mishra, Student

Nominees from Employers/Industrialist/Stakeholders –

1. Shri Vijay Kalra, Head, Mahindra Institute of Quality & Chairman, Central Safety Council,
Ex-Chief of Manufacturing Operations, Mumbai
2. Ms. Shikha Gupta, Director(HR), Schneider Electric, Bangalore

Coordinator of the IQAC

1. Dr. Pratesh Jayaswal, Professor & Coordinator, IQAC.

➤ Academic Council

Academic Council of the Institute is constituted according the UGC Guidelines January, 2018 consisting of following members:

1. The Principal (Chairman)
2. All the Heads of Department in the College.
3. Four teacher of the college representing different categories of teaching staff by rotation on the basis of seniority of service in the college.
4. Not less than **four experts/academicians** from outside the college representing such areas as Industry, commerce, Law, Education, Medicine, Engineering, Science etc, to be **nominated by the Governing Body**.
5. **Three nominees of the university not less than Professors.**
6. A faculty member nominated by the principal (Member Secretary)



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S. No.	Name	Designation	Status in AC
1.	Dr. R.K. Pandit	Director	Chairperson
2.	Dr. Manjaree Pandit	Dean Academics	Member
3.	Dr. M.K. Trivedi	Professor & Head, Civil Engineering	Member
4.	Dr. M. K. Gaur	Professor & Head, Mech. & Automobile Engineering	Member
5.	Dr. Sulochna Wadhvani	Professor & Head, Electrical Engineering	Member
6.	Dr. Laxmi Shrivastava	Associate Professor & Head, Electronics Engineering.	Member
7.	Dr. Manish Dixit,	Professor & Head, Computer Science and engineering	Member
8.	Prof. Swati Gupta	Coordinator, Chemical Engineering	Member
9.	Dr. Anjali Patil	Professor & Head, Architecture	Member
10.	Dr. Abhay Mishra	Professor & Head, Engineering Mathematics & Computing	Member
11.	Dr. Vikas Shinde	Professor & Head, Applied Science	Member
12.	Dr. Trilok Pratap Singh,	Coordinator, Management (MBA)	Member
13.	Dr. Sanjeev Khanna	Coordinator, Humanities	Member
Teachers Nominated by seniority			
14.	Prof. Archana Tiwari	Professor, Civil Engineering	Member
15.	Dr. R.S. Jadon	Professor, MCA	Member
16.	Prof. Anil Kumar Dwivedi	Associate Professor, Civil Engineering	Member
17.	Prof. Rajendra Prasad Kori	Assistant Professor, Mechanical Engineering	Member
Experts nominated by BoG			
18.	Dr. Manoj Kulshreshtha	Pro - Vice Chancellor, Chhattisgarh Swami Vivekanand Technical	Member



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		University (CSVTU), P.O. Newai, Bhilai, Distt. Durg (Chhattisgarh)	
19.	Prof. Gajendra Dixit	Professor, Department of Mechanical Engineering, MANIT, Bhopal	Member
20.	Dr. (Mrs.) Saroj Kaushik	Professor, Deptt. of Computer Science & Engineering, Indian Institute of Technology Delhi, New Delhi	Member
21.	Prof. R.K. Singh	HoD & Dean, Faculty of Commerce, Delhi School of Economics, University of Delhi, Delhi	Member
Expert Nominated by VC, RGPV			
22.	Prof. Mohan Sen	Coordinator, Automation Cell, RGPV, Bhopal	Member
23.	Prof. R.S. Rajpoot	Director, UIT, RGPV, Bhopal	Member
Nominee of the BOG			
24.	Shri Prashant Mehta (IAS)	Member of Board of Governors	Member
25.	Er. Ramesh Agarwal	Secretary, SECS	Member
Faculty Nominated by the Director			
26.	Dr. Akhilesh Tiwari	Professor & Head, IT	Member Secretary

The meeting of Academic Council of the Institute is conducted at least twice in a year.

➤ Development Cells:

Following Development cells are taking efforts for the development of various Academic & Administrative activities of the Institute through continuous meetings & efforts as per development plan of the Institute for ensuring Quality Enhancement, compliance of existing practices and developing new strategies:



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• Academic Development Cell

Dean Academics	Dr. Manjaree Pandit
Controller Examination	Dr. P. K. Singhal
Dy. Controller Examination	Dr. Sulochana Wadhvani
TEQIP-III Academic Coordinator	Dr. Pratesh Jayaswal
Director Nominee	Dr. Akhilesh Tiwari

• Student Development Cell

Dean (Students Welfare)	Dr. Rajeev Kansal
Cultural Coordinator	Dr. Anjali S. Patil
In-charge Innovation Cell	Dr. C. S. Malvi
Public Relation Officer (PRO)	Dr. Manish Dixit
Director Nominee	Dr. S. S. Jadon

Minutes of BoG Meetings: <http://mitsgwalior.in/minutesbog.php>

Sl. No.	File Name
1	Minutes of BoG Meeting dated 20.08.2017
2	Minutes of BoG Meeting dated 01.10.2017
3	Minutes of BoG Meeting dated 09.01.2018
4	Minutes of BoG Meeting dated 22.08.2018
5	Minutes of BoG Meeting dated 05.11.2018
6	Minutes of BoG Meeting dated 29.06.2019
7	Minutes of BoG Meeting dated 08.07.2019
8	Minutes of BoG Meeting dated 08.05.2020
9	Minutes of BoG Meeting dated 25.11.2020
10	Minutes of BoG Meeting dated 28.04.2020
11	Minutes of BoG Meeting dated 18.01.2021
12	Minutes of BoG Meeting dated 21.07.2021
13	Minutes of BoG Meeting dated 11.11.2021
14	Minutes of BoG Meeting dated 08.01.2022
15	Minutes of BoG Meeting dated 20.04.2021
16	Minutes of BoG Meeting dated 21.08.2021
17	Minutes of BoG Meeting dated 01.02.2022



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Minutes of IQAC Meetings: <http://mitsgwalior.in/IQAC.php>

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INSTITUTION COURSES DEPARTMENTS CENTRAL FACILITIES TRAINING & PLACEMENT ADMISSION RECRUITMENT CONTACT US

Internal Quality Assurance Cell(IQAC)

S.no	Title
1	Internal Quality Assurance Cell (IQAC)(w.e.f. 04 June, 2021)
2	Internal Quality Assurance Cell (IQAC)(w.e.f. 04 March, 2019)
3	Agenda of IQAC meeting dated 19th August 2017
4	Minutes of IQAC meeting dated 19th August 2017
5	Compliance/Action Taken report on decision of IQAC meeting dated 15th August 2017

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Minutes of Girls Grievance Cell Meetings: <http://mitsgwalior.in/ggcomm.php>

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INSTITUTION COURSES DEPARTMENTS CENTRAL FACILITIES TRAINING & PLACEMENT ADMISSION RECRUITMENT CONTACT US

GIRLS GRIEVANCE CELL- MINUTES OF MEETINGS

S.no	Title
1	Minutes of meeting dated 05.05.19
2	Minutes of meeting dated 05.05.19
3	Minutes of meeting dated 08.05.19
4	Minutes of meeting dated 13.10.19
5	Minutes of meeting dated 17.11.19
6	Minutes of meeting dated 05.01.20
7	Minutes of meeting dated 11.11.20
8	Minutes of meeting dated 03.01.2021
9	Minutes of meeting dated 05.01.2021

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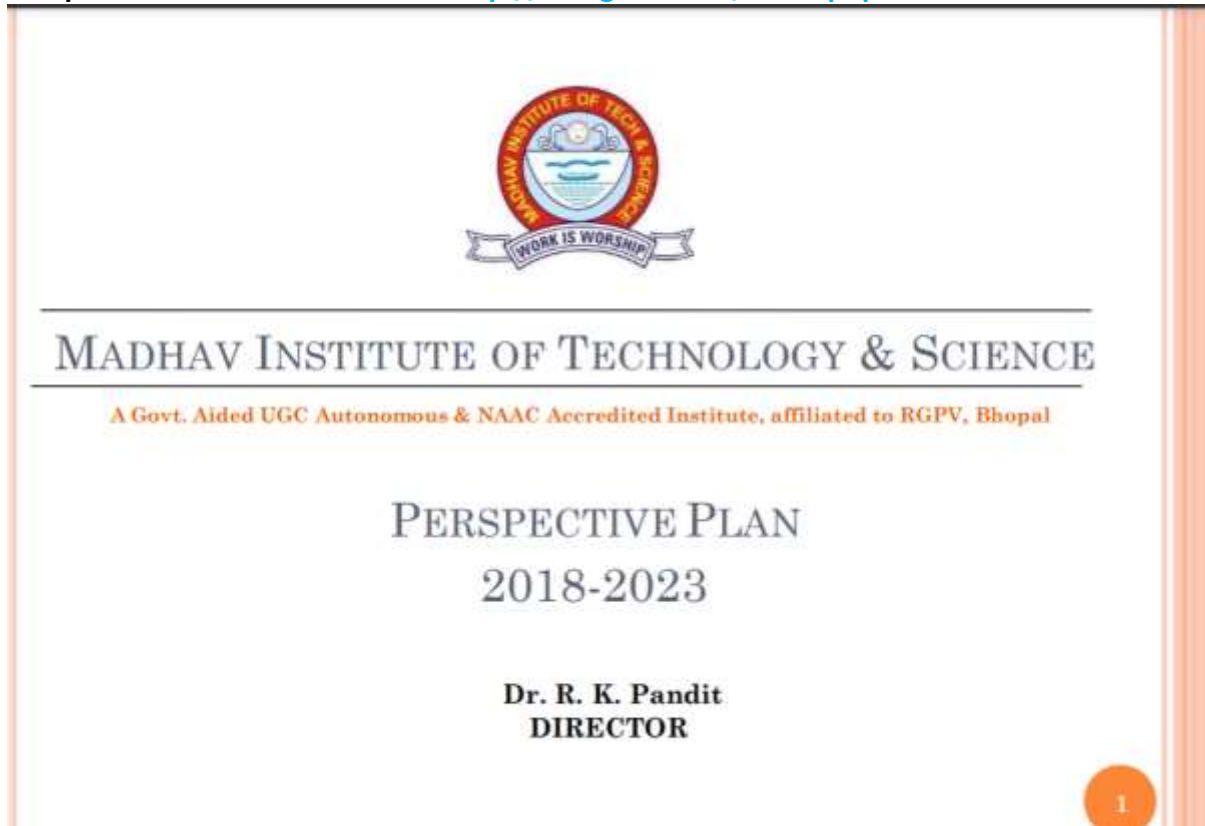
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Perspective Plan of the Institute: <http://mitsgwalior.in/index.php>



Faculty Administrative Duties:

<http://mitsgwalior.in/login/upload/Additional%20responsibility%20Faculty.pdf>