#### Report On

# 2-Day Online Workshop on "Create, Collaborate & Work Dynamically Online in Google Apps" Under IQAC (19-20' June, 2021)

Organized by

Electrical Engineering Department



Madhav Institute of Technology and Science, Gwalior, MP. (A Govt. Aided UGC Autonomous & NAAC Accredited Institute, Affiliated to R,G.P.V. Bhopal)

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### MADHAV INSTITUTE OF TECHNOLOGY & SCIENCE GWALIOR

(A Govt. Aided UGC Autonomous NAAC Accredited Institute Affiliated to RGPV, Bhopal)

Electrical Engineering Department

#### **Workshop Report**

# 2-Day Online Workshop on "Create, Collaborate & Work Dynamically Online in Google Apps" Under IQAC (19-20' June, 2021)

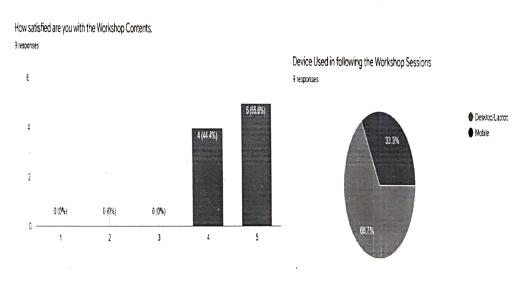
2-Day Online Workshop titled "Create, Collaborate & Work Dynamically Online in Google Apps" Under IQAC was held on 19-20 June 2021 in MITS Gwalior. Workshop was planned for two days and subdivided in Five sessions.

Session 1 was taken by Prof. Praveen Bansal and discussed the basics of Microsoft excel. He told about the lookup function used in excel to automatically search a specific detail written in a cell of a required criterion among the sheet of information. Session 2 was also taken by Prof. Praveen Bansal, and he talked about the online classes and live stream on YouTube. Prof. Kuldeep Swarnkar has taken the Session-3 and discussed about the usage of Moodle for setting up the classes, quizzes, assignments, and other aspects useful for online teaching.

In first session of Day 2, Dr. Vikram talked about google forms and various addon that can be used along with the google form to increase the usefulness of goggle forms. In the last session Prof. Vishal Chaudhary talked about the google drive, google sheet, and google Docs for making important documents.

#### **Participation and Feedback**

About 14 participants have attended the workshop from their respective departments.



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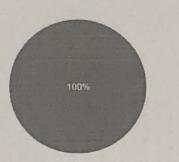
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## **Electrical Engineering Department**

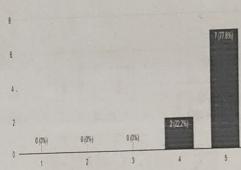
Is sufficient time given for Questions? 9 responses



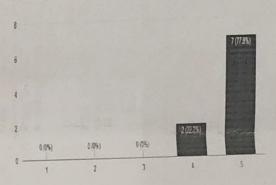


How satisfied are you with the Workshop Contents Delivery.

9 responses



How satisfied are you with the Presentation. Voice quality, uploaded material etc.



#### Tell us How the Workshop can be improved?

By adding more assignement sessions for practcise Practical session should be added After vacation period, it's more suitable.

#### **Any Other Comment?**

presentation was informative Well orgnized, informative and intractive Very informative information required for upgradation

#### **Outcome of Workshop**

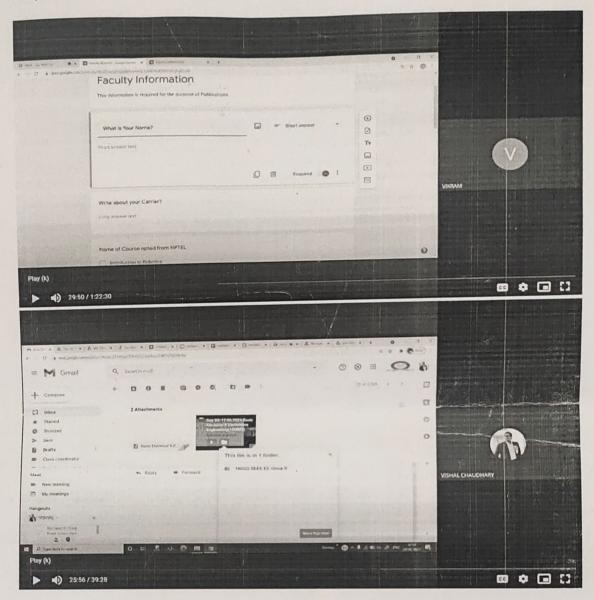
- An understanding is developed about
  - a. Google Sheets
  - b. Moodle
  - c. Google Forms
  - d. Google Docs
  - e. Google Drive
  - Live streaming on YouTube

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#### **Electrical Engineering Department**

#### **Snapshots**



#### **Certificate Format**



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Flectrical Engineering Department

Workshop Coordinators

Assistant Professor, EED

Prof. Vishal Chaudhary Assistant Professor, EED

Prof. Praveen Bansal Assistant Professor, EED

Prof. Kuldeep Swarnkar Assistant Professor, EED

Dr. Laxmi Srivastava Professor & Head, EED