माधव प्रौद्योगिकी एवं विज्ञान संस्थान, ग्वालियर
MADHAV INSTITUTE OF TECHNOLOGY & SCIENCE, GWALIOR
Deemed University
(Declared under Distinct Category by Ministry of Education, Government of India)
NAAC ACCREDITED WITH A++ Grade
Gola Ka Mandir, Gwalior (M.P.)– 474005, INDIA
Ph.:+91-751-2409300, E-mail: vicechancellor@mitsgwalior.in, Website: www.mitsgwalior.in

VIII Semester Internship/Project Calendar (Dec 2025 - May 2026)

VIII Semester Internship*/Project$ Calendar		
Date	Activity	Weight
Till the last week of October	Sessions for Internship/Project related induction & briefing/planning/problem identification/ preparation etc.	……
8th December 2025	**Internship/ project starts**	….
26th December 2025 – 10th January 2026	**Preliminary review#** Presentation of synopsis/outline Identification of outcomes	20
10th February 2026	Monthly Progress Report (MPR)-I	10
10th March 2026	Monthly Progress Report (MPR)-II	10
10th April 2026	Monthly Progress Report (MPR)-III	10
	Total-I (Continuous Evaluation Part- 1)	**50**
10th to 20th April 2026	**Mid-term presentation & review**	
	Suggestive break-up ✔ Internship/project daily diary ✔ Expected/achieved outcomes of Internship/ project & societal relevance ✔ Brief Internship/project$ report ✔ Presentation & viva	10 20 30 40
	Total-II (Continuous Evaluation Part- 2)	**100**
	Total (Continuous Evaluation)	**150**
10th May 2026	Internship ends (final evaluation starts)	
11th May to 20th May 2026	Evaluation of PDC, department level activity for non-qualifiers in PDC, NPTEL exams for repeaters, PO feedback, registration on alumni portal, interaction with juniors, internship feedback (to be taken by department), exit survey (to be taken by T&P Cell)	
@11th May to 20th May 2026	**End-term internship/project evaluation** Suggestive break-up ✔ Internship/project daily diary ✔ Internship/project outcomes ✔ Final Internship/ project report ✔ Presentation, Question/Answer & interaction	20 30 75 125
	Total (End-term Evaluation)	**250**

Note:

* The internship shall conclude upon the partial fulfillment of the requirements for the B.Tech. degree. However, the internship may be extended further upon mutual agreement between the student and the industry/ organization.

If performance in internship offered is not found satisfactory or if Internship profile & company is not genuine, the students will be asked to do a project under the mentorship of the institute faculty.

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$ The students need to work for the minimum specified contact hours as per the scheme, in the lab, under the institute mentor and publish one paper in journal or present one paper in conference. The project can also be undertaken at other academic/research organizations, under an external supervisor.

@ The departments will fix the evaluation schedule in this duration and intimate the students accordingly.

Guidelines for Evaluation

1. Monthly Progress Report (MPR) for students who are interning in a company, will be sent by the external mentor; in case, the external mentor fails to send the report, the internal mentor must review the progress at his level to complete the continuous evaluation process, on the specified dates.

2. The MPR will also be submitted for students working on projects at institute labs. **Engagement of off campus faculty can also be done for continuous monitoring, mentoring and evaluation purposes**.

3. The internship/project report should be brief, in pdf format (about 25-50 pages), with
    (i)   *a cover page,*
    (ii)   *internship certificate,*
    (iii)   *declaration by the candidate (forwarded by the mentors and approved by the HoD),*
    (iv)   *preface of 200-300 words,*
    (v)   *acknowledgements,*
    (vi)   *contents,*
    (vii)   *Introduction,*
    (viii) *problem statement,*
    (ix)   *solution methodology,*
    (x)   *outcomes and results,*
    (xi)   *future scope,*
    (xii)   *references, in standard format*
    (xiii) *signed plagiarism certificate and*
    (xiv)   *copy of published paper, if any.*

4. A brief, date-wise record of significant milestones of progress, work done & learning must be maintained in soft copy or hard copy, tabular form (Date, activity etc.) which will be evaluated as **Internship/project diary**.

5. **The oral presentation and viva will be evaluated based on rubrics developed by the mentor/department, depending on the type of the internship/project**.

6. Each report must clearly mention the **'internship/project outcomes' mapped with Bloom's Levels**. The internal mentors can help in articulating and mapping the outcomes.

7. **Students who have enrolled for their own start-up and are already working on their ideas under the start-up cell, can continue their work in the 'Start-up internship programme' under the guidance of their faculty mentor with endorsement from the I/c start-up cell and due permission from their HoD.**

Dr. Saurabh Kumar Rajput
(Deputy Registrar- Academics)